

NOTICE INVITING TENDER



Dr. B. R. Ambedkar University, Srikakulam

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Tender Notice No./01/BRAU/DESKTOP/2020-21

Date: 23-06-2021

VOLUME – I

NAME OF WORK : Supply and Installation of **Desktop Computers** in Computer Centers Dr.B.R.Ambedkar University, Etcherla, Srikakulam.

NAME AND ADDRESS OF THE VENDOR WHO DOWN LOADED THE BID DOCUMENTS. : _____

I N D E X

No	DETAILS	Page No.
1.	NOTICE INVITING TENDER (NIT)	03
2.	INSTRUCTIONS TO TENDERERS.	04
	A) General	05
	B) Tender Document	08
	C) Preparation of Tenders	08
	D) Submission of Tenders	12
	E) Tender Opening and Evaluation.	13
	F) Award of Contract.	15
3.	FORMS OF TENDER QUALIFICATION INFORMATION	17
	→ Checklist to Accompany the Tender	17
4.	CONDITIONS OF CONTRACT.	
	TENDER	18
	A) General	22
	B) Time for completion	27
	C) Quality Control	30
	D) Cost Control	31
	E) Finishing the Contract	35
	F) Special conditions.	37
5.	TECHNICAL SPECIFICATIONS	50
6.	BILL OF QUANTITIES & PRICE BID	52
	Bill Of Quantities	55
	Price Bid	56

Dr.B.R.Ambedkar University, Srikakulam

NOTICE INVITING TENDERS (NIT)

Tender Notice No. Re-tender/01/BRAU/DESKTOP/2020-21/4 Date: 23-06-2021

Tenders for the work mentioned below are invited from the Vendors / Dealers/manufacturing firms registered with Government of Andhra Pradesh.

- 1) Name of the work : Supply and Installation of Desktop Computers in Computer Center Dr.B.R.Ambedkar University, Srikakulam.
- 2) Estimate Contract value of work put to tender : **Rs. 1,98.98,000/-**
- 3) Period of completion of work : **3 Months**
- 4) **Form of contract / class of vendor** : **LUMPSUM**

(i)	Vendor	:	
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- 5) E.M.D. to be paid in the shape of Demand Draft in Favour of The Registrar BRAU, Srikakulam obtained from Nationalized Bank at 1% of the estimated contract value of work along with bid documents. **DD in favour of The Registrar, BRAU SRIKAKULAM.** **Rs 1,98,980/-**
- 6) Bid Document Downloading Start Date **From 24-06-2021 (12.54 PM)**
- 7) Bid Document Downloading End Date : **Up to 12.58 PM on 09-07-2021**
- 8) Last Date & Time for Receipt of Bids : **Up to 1.58 PM on 09-07-2021**
- 9) Price Bid Opening Date : **Will be intimated later**
(Financial Bid Stage)
- 10) **Processing Fee** to be paid in the shape of Demand Draft in favour of The Registrar BRAU Srikakulam obtained from Nationalized Bank **Rs. 1,000/-**

a) The bidders need to contact the Registrar, Dr.B.R.Ambedkar University, Srikakulam for information on 'e' procurement.

b) The bidders need to register on the electronic procurement market place of Government of A.P., that is, www.eprocurement.gov.in. On registration on the e-procurement market place, they will be provided with a user ID and password by the system using which they can submit their bids on line.

c) While registering on the e-procurement market place, bidders need to scan and upload the required documents as per the tender requirements on to their profile. The e-procurement market place provides an online self-service registration facility to such of the vendors who are already registered with respective participating departments for supply of specified goods and services.

The tenderer shall invariably furnish the original DD towards Processing Fee and hard copies of uploaded documents etc., to the tender inviting authority before opening of Price bids either personally or through courier or by post; and the receipt of the same by the authority within the stipulated time, shall be the responsibility of the tenderer. The administration of Dr. BRAU, Srikakulam will not take any responsibility for any delay or non-receipt. If any tenderer fails to submit the original DD towards Processing Fee and hard copies of uploaded documents before Price bid opening, the tenderer will be suspended and disqualified from participating in the tenders on e-Procurement platform for a period of 12(Twelve months) from the date of bid submission. The suspension of tenderer shall be automatically enforced by the "e" procurement system.

11) The tenders will be opened by the **Registrar, Dr.B.R.Ambedkar University, Srikakulam** in the presence of tenderers /or their authorized representatives, on the date mentioned above.

12) The price-bids of such tenderers, who are determined to have complied with the eligibility criteria, will only be opened.

13) If the office happens to be closed on the dates specified above, the respective activity will be performed at the designated time on the next working day without any notification.

14) Any other details can be had from the Office of the **Registrar, Dr.B.R.Ambedkar University, Srikakulam**. The Bidder shall authenticate the bid with his digital certificate for submitting the bid electronically on e-Procurement Platform and the bids not authenticated by Digital certificate of the bidder will not be accepted on the e-Procurement platform.

INSTRUCTIONS TO TENDERERS

A – GENERAL

Name of work: Supply and Installation of Desktop Computers in Computer Center
Dr.B.R.Ambedkar University, Srikakulam.

1. Give brief description and location of work: **Dr. BRAU, Srikakulam**

a] ECV put to tender. : **Rs. 1,98.98,000/-**

b] Give breakup of cost of major items covered in the ECV: Rack Server

c] Period of completion :**3 Months**

d] **SSR adopted** : **Approved by OEM**

Dr.B.R.Ambedkar University, Srikakulam

Invites tenders for the above work vide NIT

Tender Notice No. /01/BRAU/DESKTOP/2020-21/4 Date:23-06-2021

1.1 The tenders will be opened by the Registrar, Dr.B.R.Ambedkar University, Srikakulam or his nominee at his office in the presence of tenderers or their authorized representatives, on the dates mentioned in NIT. If the Office happens to be closed on the dates, the opening of tenders gets automatically postponed to the next working day, the time being unaltered, unless extended on online through corrigendum.

1.2 The successful tenderer is expected to complete the work within the time period specified in the NIT.

2. Firms Eligible to Tender:

2.1 The Firms who

- i) Possess the valid registration in the class and category mentioned in the NIT and satisfy all the conditions therein.
- ii) Are not blacklisted or debarred or suspended by the Government for whatever the reason, prohibiting them not to continue in the contracting business.
- iii) Have complied with the eligibility criteria specified in the NIT, are the eligible tenderers.

2.2 Firms Ineligible to Tender:

- i) A retired officer of the Govt. of AP or Govt. of India executing works is disqualified from tendering for a period of two years from the date of retirement without the prior permission of the Government.
- ii) The Tenderer who has employed any retired officer as mentioned above shall be considered as an ineligible tenderer.

- iii) The vendor himself or any of his employees is found to be Gazetted Officer who retired from Government Service and had not obtained permission from the Government for accepting the vendor's employment within a period of 2 years from the date of his retirement.
- iv) The Vendor or any of his employees is found at any time after award of contract, to be such a person who had not obtained the permission of the Government as aforesaid before submission of the tender or engagement in the Vendor's service.
- v) Vendor shall not be eligible to tender for works in the division / circle where any of his near relatives is employed in the rank of Assistant Engineer or Assistant Executive Engineers and above on the Engineering side and above on the administrative side. The Vendor shall intimate the names of persons who are working with him in any capacity or are subsequently employed. He shall also furnish a list of Gazetted /Non-Gazetted, State Government Employees related to him. Failure to furnish such information, the tenderer is liable to be removed from the list of approved vendors and his contract is liable for cancellation.

Note: Near relatives include

- 1. Sons, step sons, daughters, and step daughters.
- 2. Son-in-law and daughter-in-law.
- 3. Brother-in-law and sister-in-law.
- 4. Brothers and Sisters.
- 5. Father and Mother.
- 6. Wife / Husband.
- 7. Father-in-law and Mother-in-law
- 8. Nephews, nieces, uncle and aunts
- 9. Cousins and
- 10. Any person residing with or dependent on the vendor.

3. Qualification data of the Tenderers

3.1 The tenderer shall furnish the following particulars in the formats enclosed, supported by documentary evidence as specified in the formats.

- a) Check slip to accompany the tender (in Annexure-I).
- b) Attested copies of documents relating to the Registration of the firm, partnership deed (if any), and GST. Furnishing of Income tax Certificate is dispensed with. The vendors shall furnish their copy of Permanent Account Number (PAN) Card.

Note: The Partnership firms, which are registered as Vendors shall intimate the change in partnership deed, if any, as per GO Ms No.512, I & CAD, dt. 23.4.2002 within one month of such change. Failure to notify the change to the registration authority in time will entail the firms to forfeit their registration and their tender will be rejected. The

intimation of change of partners, if any and the acceptance by the Registration authority may be enclosed.

3.2 Tenders from Joint Ventures are not acceptable unless specifically stated otherwise.

3.3 **Deleted**

3.4 **Tenders with an excess of above 0% of the estimated contract value shall summarily be rejected.**

3.5 For Tenders with an excess of above 0 % of estimated contract value shall summarily be rejected. For tenders up to 15% less than the estimated contract value of work, no additional security deposit is required. For tenders which are less by more than 15% of the estimated Contract Value of work, the difference between the tendered amount and 85% of the estimated contract value, shall be paid by the successful tenderer at the time of concluding agreement as an additional security to fulfill the contract through a Demand Draft on a Nationalised Bank in the prescribed format valid till completion of the work in all respects.

3.6 a) If the percentage quoted by a tenderer is found to be either abnormally high or within the permissible ceiling limits prescribed but under collusion or due to unethical practices adopted at the time of tendering process, such tenders shall be rejected.

b) A tenderer submitting a Tender which the tender accepting authority considers excessive and or indicative of insufficient knowledge of current prices or definite attempt of profiteering will render himself liable to be debarred permanently from tendering or for such period as the tender accepting authority may decide. The tenderer overall percentage should be based on the controlled prices for the materials, if any, fixed by the Government or the reasonable prices permissible for the tenderer to charge a private purchaser under the provisions of clause-6 of the hoarding and profiteering prevention ordinance of 1943 as amended from time to time and on similar principle in regard to labour supervision on the construction.

4. One Tender per Tenderer:

4.1 Each Tenderer shall submit only one Tender for the work. A Tenderer who submits more than one Tender will cause dis-qualification of all the Tenders submitted by the Tenderer.

5. Cost of Tendering

5.1 The Tenderer shall bear all costs associated with the preparation and submission of his Tender and the tender inviting authority will in no case be responsible and liable for those costs.

6. Site Visit.

6.1 The Tenderer, at the Tenderer's own responsibility and risk is advised to visit and examine the Site of Work and its surroundings and obtain all information that may be necessary for preparing the Tender for entering

into a contract, for construction of the work. The costs of visiting the site shall be at the Tenderer's own expense.

B. TENDER DOCUMENT

7. Contents of Tender document.

7.1 One set of Tender document, comprises of the following:

Technical bid

- 1) Notice Inviting Tenders (NIT)
- 2) Instruction to Tenderers
- 3) Forms of Tender and qualification information
- 4) Conditions of Contract.
- 5) Specifications.
- 6) Deleted
- 7) Forms of Securities. i.e., EMD, Additional Security etc.

Price bid

Bill of Quantities and Price bid.

8. Clarification on Tender Documents

8.1 A prospective Tenderer requiring any clarification on Tender documents may contact the Tender Inviting Officer at the address indicated in the NIT. The Tender Inviting Officer will also respond to any request for clarification, received through post.

9. Amendment to Tender Documents

- 9.1 Before the last date for submission of Tenders, the Tender Inviting Officer may modify any of the Contents of the Tender Notice, Tender documents by issuing amendment / Addendum.
- 9.2 Any addendum/amendments issued by the Tender Inviting Officer shall be part of the Tender Document and it shall be communicated through on line at e-market place
- 9.3 To give prospective Tenderers reasonable time to take an addendum into account in preparing their bids, the Tender Inviting Officer may extend if necessary, the last date for submission of tenders.

C. PREPARATION OF TENDERS.

10. Language of the Tender.

10.1 All documents relating to the tender shall be in the English Language only.

11. Documents comprising of the Tender.

11.1 The bidders who are desirous of participating in e-procurement shall submit their technical bids, price bids etc., through online in the standard prescribed in the tender documents, displayed at e-market place. The bidders should

upload the scanned copies of all the relevant certificates, documents etc., in the e-market place in support of their technical bids. The bidders shall sign on all the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.

- 11.2 The technical bid evaluation of the tenderers will be done on the certificates / documents uploaded through online only towards qualification criteria furnished by them.
- 11.3 The tenderer shall invariably furnish the original DD of the processing fee to the tender inviting authority before opening Price bids either personally or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of the tenderer. Department will not take any responsibility for any delay or non-receipt. Failure to furnish the original DD before Price bid opening will entail rejection of bid and blacklisting.
- 11.4 The successful tenderer shall furnish the original hard copies of all the documents / certificates / statements uploaded by him before concluding agreement.
- 11.5 The tenderers shall furnish a declaration in online stating that the soft copies uploaded by them are genuine. Any incorrectness/deviation noticed will be viewed seriously and apart from canceling the work duly forfeiting the EMD, criminal action will be initiated including suspension of business.
- 11.6 The Bidder shall authenticate the bid with his digital certificate for submitting the bid electronically on e-Procurement Platform and the bids not authenticated by Digital certificate of the bidder will not be accepted on the e-Procurement platform.
- 11.7 The technical bids will be opened on line by the **Registrar, Dr.B.R.Ambedkar University, Srikakulam** at the time and date as specified in the tender documents. All the statements, documents, certificates, DD etc., uploaded by the tenderers will be downloaded for technical evaluation. The clarifications, particulars if any required from the bidders will be obtained or in the conventional method by addressing the bidders. The technical bids will be evaluated against the specified parameters/ criteria, same as in the case of conventional tenders and the technically qualified bidders will be identified. The result of technical bid evaluation will be displayed on the e-market place, which can be seen by all the bidders who participated in the tenders.

12. Bid Offer:

- 12.1 Bill of Quantities called Schedule "A" and the bid offer accompanies the tender document as Volume. I. It shall be explicitly understood that the Tender Inviting Officer does not accept any responsibility for the correctness or completeness of this schedule 'A' and this schedule 'A' is liable to alterations by omissions, deductions or additions at the discretion of the **Registrar, Dr.B.R.Ambedkar University, Srikakulam** or as set forth in the conditions of the contract. The Schedule "A" shall contain the items of work indicated as part– I and LS provisions as part–II. The percentage quoted by the vendor shall be applicable only to part –I. However, the

provisions contained in the part –II will be operable basing on the conditions provided in the Tender Document. The tenderers will have to state clearly their willingness to execute the work at certain specific percentage of excess or less or at par of the ECV indicated in Part-I at the space provided therein in Schedule 'A'. The L.S. amounts indicated in part-II are maximum reimbursable amounts. The tenderer should however quote his lump sum tender based on this schedule of quantities. He should quote his offer as an overall tender percentage. The overall tender percentage should be written both in words and figures. The bid offers i.e., percentage shall be written both in figures and words legibly and free from erasures, over writings or corrections of figures. Corrections where unavoidable should be made by crossing out, and rewriting duly initiating with date.

- 12.2 The Schedule –A (or Price-bid) contains not only the quantities but also the rates worked out by the Department and the amount for each item and total value of the estimated contract. The tenderer should workout his own rates keeping in view the work, site conditions; and quote his overall tender percentage with which he intends to execute the work.
- 12.3 The bid offer shall be for the whole work and not for individual items / part of the work.
- 12.4 All duties, taxes, and other levies payable by the vendor as per State / Central Government rules, shall be included in the tender percentage quoted by the tenderer, however keeping in view the maximum reimbursable amounts specified in Part.II of Price bid.
- 12.5 The tendered contract amount as computed based on overall tender percentage is subject to variation during the performance of the Contract in accordance with variation in quantities etc.

12.6 Charges payable to M/s Vupadhi Technologies Pvt. Ltd.,

The service charges payable to M/s C1 India Pvt. Ltd., are as indicated below.
The participating bidders will pay transaction fee @0.03% of ECV (Estimated contract value) +15.00% service tax on 0.03% ECV **Rs.6865/-**

All the participating bidders shall electronically pay the transaction fee to the Service provider through Payment Gateway service on e-procurement platform. Payment of transaction fee by the participating bidders through the Electronic Payment Gateway is made mandatory for tenders with estimated cost value above Rs. 50.00 Lakhs with effect from 15.07.2006 and for tenders with Estimated cost value below Rs.50.00 with effect from 01.08.2006

Charges payable to APTS

The successful bidder will pay further fee @ 0.04% of ECV **Rs. 7959/-** to create e-procurement corpus fund to be administered by APTS. The above fee is payable by the successful bidder through a DD drawn in favour of Managing Director APTS, VIJAYAWADA at the time of conclusion for the agreement. The said DD shall be sent to Managing Director APTS by the **Registrar, Dr.B.R.Ambedkar University, Srikakulam** who is entering in to agreement with the successful bidder.

13. Validity of Tenders:

- 13.1 Tenders shall remain valid for a period of not less than three months from the last date for receipt of Tender specified in NIT.
- 13.2 During the above mentioned period no plea by the tenderer for any sort of modification of the tender based upon or arising out of any alleged misunderstanding of misconceptions or mistake or for any reason will be entertained.
- 13.3 In exceptional circumstances, prior to expiry of the original time limit, the Tender Inviting Officer may request the bidders to extend the period of validity for a specified additional period. Such request to the Tenderers shall be made in writing. A Tenderer may refuse the request without forfeiting his E.M.D. A Tenderer agreeing to the request will not be permitted to modify his Tender, but will be required to extend the validity of his E.M.D. for a period of the extension.

14. Earnest Money Deposit

- 14.1 The Tenderer shall furnish, Earnest Money Deposit equivalent to 1% of ECV along with hard copies of Tender documents (Para 7.0 of GO Ms.No 36). The DD shall be from a Nationalized Bank valid for a period of 6 months. Xerox copy of the DD is to be scanned and uploaded along with the bid. ***The tenderer shall invariably furnish the original DD towards Processing Fee and hard copies of uploaded documents etc., to the tender inviting authority before opening of Price bids either personally or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of the tenderer. BRAU will not take any responsibility for any delay or non-receipt. If any tenderer fails to submit the original DD towards Processing Fee and hard copies of uploaded documents before Price bid opening, the tenderer will be suspended and disqualified from participating in the tenders on e-Procurement platform for a period of 12 (Twelve) months from the date of bid submission. The suspension of tenderer shall be automatically enforced by the "e" procurement system.***

The balance EMD @ 1½% of ECV / TCV whichever is higher shall be paid at the time of concluding Agreement by the successful Tenderer. This EMD can be in the form of:

- a) a demand draft on any Nationalized bank.
- 14.2 The EMD of Tenderers will be returned no sooner the tenders are finalized or end date of the Tender validity period whichever is earlier.
- 14.3 The earnest money deposited by the successful tenderer will not carry any interest and it will be dealt with as provided in the conditions stipulated in the tender. The balance 1.5 % E.M.D. value given in the form of Demand Draft on a Nationalized Bank shall be valid for period of 6months.

14.4 The E.M.D. shall be forfeited.

- (a) If the Tenderer withdraws the Tender during the validity period of Tender.
- (b) In the case of a successful tenderer, if he fails to sign the Agreement for whatever the reason.

14.5 In consideration of the **Registrar, Dr.B.R.Ambedkar University, Srikakulam** undertaking to investigate and to take into account each tender and in consideration of the work thereby involved, all earnest monies deposited by the tenderer will be forfeited to the Government in the event of such tenderer either modifying or withdrawing his tender at his instance within the said validity period of three months.

15. Signing of Tenders.

- 15.1 If the tender is made by an individual, it shall be signed with his full name and his address shall be given. If it is made by a firm, it shall be signed with the co-partnership name by a member of the firm, who shall also sign his own name, and the name and address of each member of the firm shall be given, if the tender is made by a corporation it shall be signed by a duly authorized officer who shall produce with his tender satisfactory evidence of his authorization. Such tendering corporation may be required before the contract is executed, to furnish evidence of its corporate existence. Tenders signed on behalf of G.P.A. holder will be rejected.
- 15.2 The Tender shall contain no alterations or additions, except those to comply with instructions issued by the Tender Inviting Officer, or as necessary to correct errors made by the Tenderer, in which case all such corrections shall be initialed by the person signing the Tender.
- 15.3 No alteration which is made by the tenderer in the contract form, the conditions of the contract, the drawings, specifications or statements / formats or quantities accompanying the same will be recognized; and, if any such alterations are made, the tender will be void.

D. SUBMISSION OF TENDERS

16. Submission of Tenders:

- 16.1 The bidders who are desirous of participating in e-procurement shall submit their technical bids, price bids etc., through online in the standard proscribed in the tender documents, displayed at e market place. The bidders should upload the scanned copies of all the relevant certificates, documents etc., in the e market place in support of their technical bids. The bidders shall sign on all the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.
- 16.2 The tenderer shall invariably furnish the original DD of the processing fee to the tender inviting authority before opening Price bids either personally or through courier or by post and the receipt of the same within the stipulated

time shall be the responsibility of the tenderer. Department will not take any responsibility for any delay or non-receipt. Failure to furnish the original DD before Price bid opening will entail rejection of bid and blacklisting.

17. Deleted

18. Last date / time for Submission of the Tenders.

18.1 Tenders must be submitted not later than the date and time specified in NIT. In the event of the specified date / time for the submission of bids declared as holiday, the bids will be received on the next working day.

18.2 **The Registrar, Dr.B.R.Ambedkar University, Srikakulam** may extend the dates for issue and receipt of Tenders by issuing an amendment in which case all rights and obligations of the **Registrar, Dr.B.R.Ambedkar University, Srikakulam** and the Tenderers will remain same as previously.

19. Late Tenders.

19.1 Any Tender received after the last date / time prescribed in NIT will be summarily rejected.

20. Modification to the Tender.

21. No Tender shall be modified after the last date /time of submission of Tenders.

E. TENDER OPENING AND EVALUATION

22. Tender opening

22.1 The tenderers or their authorized representatives can be present at the time of opening of the tenders. Either the tenderer himself or one of his representative with proper authorization only will be allowed at the time of tender opening. If any of the tenderer is not present at the time of opening of tenders, the tender opening authority will, on opening the tender of the absentee tenderer, reads out and record the deficiencies if any, which shall be binding on the tenderer.

22.2 Deleted

23. Deleted

24. Examination of technical Bids and Determination of Responsiveness

24.1 **Technical Committee Nominated by Registrar BRAU**, will evaluate whether each Tenderer is satisfying the eligibility criteria prescribed in the tender document and declares them as a qualified Tenderer.

24.2 If the technical bid of a Tenderer is not satisfying any of the eligibility criteria it will be rejected by **Technical Committee Nominated by Registrar BRAU**. However, the tender accepting authority detects any error in the evaluation of Tenders by **Technical Committee Nominated by Registrar BRAU**, the tender accepting authority while returning the tenders may

direct the **Registrar Dr.B.R.Ambedkar University** as the case may be, to re-evaluate the tenders.

- 24.3 If any alteration is made by the tenderer in the tender documents, the conditions of the contract, the drawings, specifications or statements / formats or quantities the tender will be rejected.

25. Price Bid Opening:

- 25.1 Only the Price Bids of qualified Tenderers whose technical Bids are found satisfying the eligibility criteria shall be opened in the presence of the qualified Tenderers or their authorized representatives present on the date and time fixed. The bid offers are read out and minutes recorded and the signatures of the Tenderers present are taken in the minutes.
- 25.2 The Price Bid of the Unqualified Tenderers will not be opened and thereafter E.M.D. will be returned to the tenderers.
- 25.3 Tenders shall be scrutinized in accordance with the conditions stipulated in the Tender document. In case of any discrepancy of non-adherence to conditions, the Tender accepting authority shall communicate the same which will be binding both on the tender Opening authority and the Tenderer. In case of any ambiguity, the decision taken by the Tender Accepting Authority on tenders shall be final.

26. Evaluation and Comparison of Price Bids

- 26.1 The **Technical Committee Nominated by Registrar BRAU** will evaluate and compare the price bids of all the qualified Tenderers.
- 26.2 Negotiations at any level are strictly prohibited. However, good gesture rebate, if offered by the lowest tenderer prior to finalization of tenders may be accepted by the tender accepting authority.
- 26.3 Selection of Tenderer among the lowest & equally quoted tenderers will be in the following orders:
- a) The tenderer whose bid capacity is higher will be selected.
 - b) In case the bid capacity is also same the tenderer whose annual turnover is more will be preferred.
 - c) Even if the criteria incidentally become the same, the turnover on similar works and thereafter machinery available for the work and then the clean track record will be considered for selection.

27. Discrepancy in Tender percentage quoted.

- 27.1 In case of any discrepancy between the overall tender percentage quoted in words and figures, the percentage quoted in words shall prevail. In case the tenderer has quoted overall tender percentage only in words and not in figures or vice versa, such tender shall be treated as incomplete and rejected.

28. Process to be Confidential.

- 28.1 Information relating to the examination, clarification, evaluation and comparison of Tenders and recommendations for the award of a contract

shall not be disclosed to Tenderers or any other persons not officially concerned with such process until the award to the successful Tenderer has been announced by the tender accepting authority. Any effort by a Tenderer to influence the processing of Tenders or award decisions may result in the rejection of his Tender.

- 28.2 No Tenderer shall contact the **Registrar Dr.B.R.Ambedkar University, Srikakulam** or any authority concerned with finalization of tenders on any matter relating to its Tender from the time of the Tender opening to the time the Contract is awarded. If the Tenderer wishes to bring additional information to the notice of the **Registrar Dr.B.R.Ambedkar University**, he should do so in writing.
- 28.3 Before recommending / accepting the tender, the tender recommending / accepting authority shall verify the correctness of certificates submitted to meet the eligibility criteria and specifically experience. The authenticated agreements of previous works executed by the lowest tenderer shall be called for.

F. AWARD OF CONTRACT

29. Award Criteria

- 29.1 The **Purchase Committee nominated by Registrar BRAU** will award or recommend to the competent tender accepting authority for award of the contract to the Tenderer who is found technically qualified as per the Tender conditions and whose price bid is lowest.
- 29.2 The tender accepting authority reserves the right to accept or reject any tender or all tenders and to cancel the Tendering process, at any time prior to the award of Contract, without thereby incurring any liability to the affected Tenderer or Tenderers or any obligation to inform the affected Tenderer or Tenderers of the reasons for such action.

30. Notification of Award and Signing of Agreement.

- 30.1 The Tenderer whose Tender has been accepted will be notified of the award of the work by the **Registrar Dr.B.R.Ambedkar University, Srikakulam** prior to expiration of the Tender validity period by registered letter. This letter (hereinafter and in the Conditions of Contract called "Letter of Acceptance") will indicate the sum that the **Registrar Dr.B.R.Ambedkar University, Srikakulam** will pay the Vendor in consideration of the execution, completion, and maintenance of the Works by the Vendor as prescribed by the Contract (hereinafter and in the Contract called the "Contract Amount").
- 30.2 When a tender is to be accepted, the concerned tenderer shall attend the office of the **Registrar Dr.B.R.Ambedkar University, Srikakulam** concerned on the date fixed in the Letter of acceptance. Upon intimation being given by the **Registrar Dr.B.R.Ambedkar University, Srikakulam**, of acceptance of his tender, the tenderers shall make payment of the balance E.M.D., and additional security deposit wherever needed by way of Demand Draft or unconditional and irrevocable Bank Guarantee obtained from a

Nationalized Bank with a validity period of months, and sign an agreement in the form prescribed by the department for the due fulfillment of the contract. Failure to attend the **Registrar Dr.B.R.Ambedkar University, Srikakulam**'s office on the date fixed, in the written intimation, to enter into the required agreement shall entail forfeiture of the Earnest Money deposited. The written agreement to be entered into between the vendor and the **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall be the foundation of the rights and obligations of both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by the vendor and then by the proper officer authorized to enter into contract on behalf of the **Registrar Dr.B.R.Ambedkar University, Srikakulam**.

- 30.3 The successful tenderer has to sign an agreement within a period of 15 days from the date of receipt of communication of acceptance of his tender. On failure to do so, his tender will be cancelled duly forfeiting the E.M.D. paid by him without issuing any further notice and action will be initiated for black listing the tenderer.

31. Corrupt or Fraudulent Practices

- 31.1 The Government requires that the bidders / suppliers / vendors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Government

- (a) define for the purposes of the provision, the terms set forth below as follows:
 - (i) "corrupt practices" means the offering, giving, receiving or soliciting of anything of value to influence the action of a Government official in procurement process or in contract execution: and
 - (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Government and includes collusive practice among Tenderers (prior to or after Tender submission) designed to establish in Tender prices at artificial non-competitive levels and to deprive the Government of the benefits of free and open competition.
- (b) Will reject a proposal for award if it determines that the Tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
- (c) Will blacklist / or debar a firm, either indefinitely or for a stated period of time, if at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing a Government Contract.
- (d) Furthermore, Tenderers shall be aware of the provisions stated in the General Conditions of Contract.

FORMS OF TENDER
QUALIFICATION INFORMATION
Annexure –I
CHECKLIST TO ACCOMPANY THE TENDER

S.No	Description	Submitted in Cover 'A'	Page No. (see Note below)
(1)	(2)	(3)	(4)
1	Copy of Vendors valid Registration with Government of Andhra Pradesh.	Yes / No	
2	Copy of PAN Card and proof of having files I T Returns	Yes / No	
3	Copy of GST registration	Yes / No	
4	List of certificates enclosed	Yes / No	
5	Processing Fee of original demand drafts should be submitted to the Registrar Dr.B.R.Ambedkar University, Srikakulam on or before opening the Price Bid, failing which the tender will not be considered.	Yes / No	
6	EMD and Processing fee DDs in favour of The Registrar Dr.B.R.Ambedkar University, Srikakulam obtained from Nationalized Banks only	Yes / No	
7	Original Equipment Manufacturer(OEM) letter	Yes / No	

Notes:-

1. All the statements, copies of the certificates, documents etc., enclosed to the Technical bid shall be given page numbers on the right corner of each certificate, which will be indicated in column (4) against each item. The statements furnished shall be in the formats appended to the tender document.
2. The information shall be filled-in by the Tenderer in the checklist and statements I to IX, and shall be enclosed to the Technical bid for the purposes of verification as well as evaluation of the tenderer's compliance to the qualification criteria as provided in the Tender document. All the Certificates, documents, statements as per check-list shall be submitted by the tenderer in sealed Cover "A".

DECLARATION

I / WE have gone through carefully all the Tender conditions and solemnly declare that I / we will abide by any penal action such as disqualification or black listing or determination of contract or any other action deemed fit, taken by, the Department against us, if it is found that the statements, documents, certificates produced by us are false / fabricated.

I / WE hereby declare that, I / WE have not been blacklisted / debarred / Suspended / demoted in any department in Andhra Pradesh or in any State due to any reasons.

Signature of the Tenderer

DECLARATION

"I do hereby solemnly affirm and declare that I /we own the following equipment for using on the subject work and also declare that I / We will abide by any action such as disqualification or determination of Contract or blacklisting or any action deemed fit, if the department detects at any stage that I/we do not possess the equipment listed below.

Signature of the Tenderer

CONDITIONS OF CONTRACT

TENDER

Date:

To
The Registrar
Dr.B.R.Ambedkar University,
Etcherla, Srikakulam.

Sir,

I / We do hereby tender and if this tender be accepted, undertake to execute the following work, viz., "Supply and Installation of Desktop in Computer Centers of Dr. B. R.Ambedkar University, Srikakulam as described in the specifications deposited in the office of Registrar Dr.B.R.Ambedkar University, Srikakulam with such variations by way of alterations or additions to, and omissions from the said works and method of payment as provided for in the "conditions of the contract" for the sum of Rupees or such other sum as may be arrived under the clause of the standard preliminary specifications relating to "Payment on lump-sum basis or by final measurement at unit rates"

I/WE have also quoted percentage excess or less on E.C.V., in Schedule 'A' Part-I, annexed (in words and figures) for which I/We agree to execute the work when the lump sum payment under the terms of the agreement is varied by payment on measurement quantities.

I/WE have quoted Percentage excess or less on E.C.V., in Schedule 'A' Part – I both in words & figures. In case of any discrepancy between the Percentage excess or less on E.C.V., in words and figures, the rates quoted words only shall prevail.

I/WE agreed to keep the offer in this tender valid for a period of Three month(s) mentioned in the tender notice and not to modify the whole or any part of it for any reason within the above period. If the tender is withdrawn by me/us for any reasons whatsoever, the earnest money paid by me/us will be forfeited to Government.

I/WE hereby distinctly and expressly, declare and acknowledge that, before the submission of my/our tender, I/We have carefully followed the instructions in the tender notice and have read the A.P.S.S. and the preliminary specifications therein and the A.P.S.S. addenda volume and that I/We have made such examination of the

contract documents and the plans, specifications and quantities and of the location where the said work is to be done, and such investigation of the work required to be done, and in regard to the material required to be furnished as to enable me/us to thoroughly understand the intention of same and the requirements, covenants, agreements, stipulations and restrictions contained in the contract, and in the said plans and specifications and distinctly agree that I/We will not hereafter make any claim or demand upon the Government based upon or arising out of any alleged misunderstanding or misconception /or mistake on my/or our part of the said requirement, covenants, agreements, stipulations, restrictions and conditions.

I/WE enclosed to my/our application for tender schedule a crossed demand draft (No.....dated:.....) for Rs..... (Rupees only) as earnest money not to bear interest.

I/WE shall not assign the vendor or sublet any portion of the same. In case if it becomes necessary, such subletting with the permission of the University Engineer shall be limited to (1) Labour contract, (2) Material contract, (3) Transport contract and (4) Engaging specialists for special item of work enjoined in A.P.S.S.

IF MY/OUR tender is not accepted, the sum shall be returned to me/us on application when intimation is sent to me/us of rejection or at the expiration of three months from last date of receipt of this tender, whichever is earlier. If my/our tender is accepted, the earnest money shall be retained by the Government as security for the due fulfillment of this contract. If, upon written intimation to me/us by the **Registrar, Dr.B.R.Ambedkar University, Srikakulam**, I/We fail to attend the said office on the date herein fixed or if upon intimation being given to me/us by the Chief /University Engineer or acceptance of my/our tender, and if I/We fail to make the additional security deposit or to enter into the required agreement as defined in condition-3 of the tender notice, then I/We agree the forfeiture of the earnest money. Any notice required to be served on me/us hereunder shall be sufficiently served on me/us if delivered to me/us personally or forwarded to me/us by post to (registered or ordinary) or left at my/our address given herein. Such notice shall, if sent by post, be deemed to have been served on me/us at the time when in due course of post it would be delivered at the address to which it is sent.

I/WE fully understand that the written agreement to be entered into between me/us and Government shall be the foundation of the rights of the both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by me/us and then by the proper officer authorized to enter into contract on behalf of Government.

I AM/WE ARE professionally qualified and my/our qualifications are given below:

Name	Qualified

I/WE will employ the following technical staff for supervising the work and will see that one of them is always at site during working hours, personally checking all items of works and pay extra attention to such works as required special attention (eg) Reinforced concrete work.

Name of members of technical staff proposed to be employed	Qualification.
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I / WE declare that I/WE agree to recover the salaries of the technical staff actually engaged on the work by the department, from the work bills, if I/We fail to employ technical staff as per the tender condition.

TENDERERS / VENDOR'S CERTIFICATE.

- (1) I/WE hereby declare that I/We have perused in detail and examined closely the Andhra Pradesh Standard Specifications, all clauses of the preliminary specifications with all amendments and have either examined all the standard specifications or will examine all the standard specifications for items for which I/We tender, before I/We submit such tender and agree to be bound and comply with all such specifications for this agreement which I/We execute in the Irrigation & Command Area Development Department.
- (2) I/WE certify that I/We have inspected the site of the work before quoting my Percentage excess or less on ECV, I /We have satisfied about the quality, availability and transport facilities for stones, sand and other materials.
- (3) I/WE am/are prepared to furnish detailed data in support of all my quoted rates, if and when called upon to do so without any reservations.
- (4) I/WE hereby declare that I/We will pay an additional security deposit in terms of conditions 3.6 Of Instructions to Tenderers.
- (5) I/WE hereby declare that I am/we are accepting to reject my tender in terms of condition 3.7 of Instructions to Tenderers.
- (6) I/WE hereby declare that I/We will not claim any price escalation.
- (7) I/WE hereby declare that I am/we are accepting for the defect liability period as 2 Months instead of 6 months under clause 212 of APSS.
- (8) a) I/WE declare that I/WE will procure the required construction materials including earth and use for the work after approval of the **Registrar Dr.B.R.Ambedkar University, Srikakulam**. The responsibility for arranging and obtaining the land for borrowing or exploitation in any other way shall rest with me/us for the materials for construction, I/WE shall ensure smooth and un-interrupted supply of materials.
- b) I/WE declare that the responsibility for arranging and obtaining the land for disposal of spoil/soil not useful for construction purposes shall rest with me/us.

- c) I/WE declare that I/WE shall not claim any compensation or any payment for the land so arranged for disposal of soil and the land for borrow area. My/our quoted percentage excess or less ECV., are inclusive of the land so arranged and I/We will hand over the land so arranged for disposal of soil to; the department after completion of work.
- d) I/WE declare that I/WE will not claim any extra amount towards any material used for the work other than the quoted works for respective schedule 'A' items.
- (9) I/WE declare that I/WE will execute the work as per the mile stone programme, and if I/WE fail to complete the work as per the mile stone programme I abide by the condition to recover liquidated damages as per the tender conditions.
- (10) I/WE declare that I/WE will abide for settlement of disputes as per the tender conditions.

DECLARATION OF THE TENDERER.

- 1) I/WE have not been black listed in any department in Andhra Pradesh due to any reasons.
- 2) I/WE have not been demoted to the next lower category for not filing the tenders after buying the tender schedules in a whole year and my/our registration has not been cancelled for a similar default in two consecutive years.
- 3) I/WE agree to disqualify me/us for any wrong declaration in respect of the above and to summarily reject my/our tender.

Address of the Tenderer:

Phone No.:

Fax No.:

VENDOR.

CONDITIONS OF CONTRACT

A. GENERAL

1. Interpretation:

- 1.1 In interpreting these Conditions of Contract, singular also means plural, male also means female, and vice-versa. Headings have no significance. Works have their normal meaning under the language of the contract unless specifically defined. The Engineers-in-charge will provide instructions clarifying queries about the conditions of Contract.
- 1.2 The documents forming the Contract shall be interpreted in the following order of priority:
- 1) Agreement
 - 2) Letter of Acceptance, notice to proceed with the works
 - 3) Vendor's Tender (Technical bid)
 - 4) Conditions of contract
 - 5) Specifications
 - 6) Deleted
 - 7) Bill of quantities (Price-bid)
 - 8) Any other document listed as forming part of the Contract.

2. Registrar Dr.B.R.Ambedkar University, Srikakulam's Decisions:

- 2.1 Except where otherwise specifically stated, **Registrar Dr.B.R.Ambedkar University, Srikakulam** will decide the contractual matters between the Department and the Vendor in the role representing the Department.

3. Delegation:

- 3.1 The **Registrar Dr.B.R.Ambedkar University, Srikakulam** may delegate any of his duties and responsibilities to other officers and may cancel any delegation by an official order issued.

4. Communications:

- 4.1 Communications between parties, which are referred to in the conditions, are effective only when in writing. A notice shall be effective only when it is delivered (in terms of Indian Contract Act)

5. Sub-contracting:

- 5.1 If the prime vendor desires to sub-let a part of the work, he should submit the same at the time of filing tenders itself or during execution, giving the name of the proposed Sub-vendor, along with details of his qualification and experience. The Tender Accepting Authority should verify the experience of the Sub-vendor and if the Sub-vendor satisfies the qualification criteria in proportion to the value of work proposed to be sub-let, he may permit the same. The total value of works to be awarded on sub-letting shall not exceed 50% of contract value. The extent of subletting shall be added to the experience of the sub-vendor and to that extent deducted from that of the main vendor.

6. Other Vendors:

- 6.1 The Vendor shall co-operate and share the Site with other vendors, Public authorities, utilities, and the Department. The Vendor shall also provide facilities and services for them as directed by the **Registrar Dr.B.R.Ambedkar University, Srikakulam**.

7. Personnel:

- 7.1 The Vendor shall employ the required Key Personnel named in the Schedule of Key Personnel to carry out the functions stated in the Schedule or other personnel approved by the **Registrar Dr.B.R.Ambedkar University, Srikakulam**. The **Registrar Dr.B.R.Ambedkar University, Srikakulam** will approve any proposed replacement of Key Personnel, only if their qualifications, abilities, and relevant experience are substantially equal to or better than those of the personnel listed in the Schedule.
- 7.2 Failure to employ the required technical personnel by the vendor the following amounts will be recovered from the vendor over and above the provision made in part two of schedule-A from the vendors bills.
- 7.3 The technical personnel should be on full time and available at site whenever required by Engineer in Charge to take instructions.
- 7.4 The names of the technical personnel to be employed by the vendor should be furnished in the statement enclosed separately.
- 7.5 In case the vendor is already having more than one work on hand and has undertaken more than one work at the same time, he should employ separate technical personnel on each work.
- 7.6 If the vendor fails to employ technical personnel, the work will be suspended or department will engage a technical personnel and recover the cost thereof from the vendor.
- 7.7 If the **Registrar Dr.B.R.Ambedkar University, Srikakulam** asks the Vendor to remove a person who is a member of Vendor's staff or his work force stating the reasons the Vendor shall ensure that the person leaves the site forthwith and has no further connection with the work in the contract.

8. Vendor's Risks:

- 8.1 All risks of loss of or damage to physical property and of personnel injury and death, which arise during and in consequence of the performance of the Contract, are the responsibility of the Vendor.

9. Insurance:

- 9.1 The Vendor shall provide, in the joint names of the **Registrar Dr.B.R.Ambedkar University, Srikakulam** and the vendor, insurance cover from the Start Date to the end of the Defects Liability Period i.e., 2 Months after completion for the following events which are due to the Vendor's risks.
- a) loss of or damage to the Works, Plant and Materials;

- b) loss of or damage to the Equipment;
 - c) loss of or damage of property in connection with the Contract; and
 - d) Personal injury or death of persons employed for construction.
- 9.2 Policies and certificates of insurance shall be delivered by the Vendor to the **Registrar, Dr.B.R.Ambedkar University, Srikakulam** at the time of concluding Agreement. All such insurance **Registrar, Dr.B.R.Ambedkar University, Srikakulam** shall provide for compensation to be payable to rectify the loss or damage incurred.
- i) The vendor shall furnish insurance policy in force in accordance with proposal furnished in the Tender and approved by the Department for concluding the agreement.
 - ii) The vendor shall also pay regularly the subsequent insurance premium and produce necessary receipt to the **Registrar Dr.B.R.Ambedkar University, Srikakulam** well in advance.
 - iii) In case of failure to act in the above said manner, the department will pay the premium and the same will be recovered from the Vendors payments.
- 9.3 Alterations to the terms of insurance shall not be made without the approval of the **Registrar, Dr.B.R.Ambedkar University, Srikakulam**.

10. Site Inspections:

- 10.1 The vendor should inspect the site and also proposed quarries of choice for materials, source of water and quote his percentage including quarrying, conveyance and all other charges etc.
- 10.2 Deleted

11. Vendor to Construct the Works:

- 11.1 The Vendor shall construct and commission the Work in accordance with the specifications and Drawings.

12. Deleted

13. Power Supply.

- 13.1 The vendor shall make his own arrangements for obtaining power from the Electricity dept., at his own cost. The vendor will pay the bills of Electricity Department for the cost of power consumed by him.
- 13.2 The vendor shall satisfy all the conditions and rules required as per Indian Electricity Act 1910 and under Rule-45(I) of the Indian Electricity Rules, 1956 as amended from time to time and other pertinent rules.
- 13.3 The power shall be used for bonafide Departmental work only.

14. Deleted

15. Deleted

16. Monsoon Damages:

Damages due to rain or flood either in cutting or in banks shall have to be made good by the vendor till the work is handed over to the Department. The responsibility of de-silting and making good the damages due to rain or flood rests with the vendor. No extra payment is payable for such operations and the vendor shall therefore, had to take all necessary precautions to protect the work done during the construction period.

17. The works to be Completed by the Intended Completion Date:

17.1 The Vendor may commence execution of the Works on the Start Date and shall carry out the Works in accordance with the programme submitted by the Vendor, as updated with the approval of the **Registrar, Dr.B.R.Ambedkar University, Srikakulam**, and complete the work by the Intended Completion Date.

18. Safety:

18.1 The Vendor shall be responsible for the safety of all activities on the Site.

19. Discoveries:

19.1 Anything of historical or other interest or of significant value unexpectedly discovered on the Site is the property of the Government. The Vendor is to notify the **Registrar Dr.B.R.Ambedkar University, Srikakulam** of such discoveries and carry out the **Registrar Dr.B.R.Ambedkar University, Srikakulam's** instructions for dealing with them.

20. Possession of the Site.

20.1 The Department shall give possession of the site to the Vendor. If possession of a part site is given, the Department will ensure that the part site so handed over is amenable to carry out the work at site by the Vendor.

21. Access to the Site:

21.1 The Vendor shall provide the **Registrar Dr.B.R.Ambedkar University, Srikakulam** and any person authorized by the **Registrar Dr.B.R.Ambedkar University, Srikakulam**, access to the site and to any place where work in connection with the Contract is being carried out or is intended to be carried out.

22. Instructions:

22.1 The Vendor shall carry out all instructions of the **Registrar Dr.B.R.Ambedkar University, Srikakulam** and comply with all the applicable local laws where the Site is located.

23. Settlement of disputes:

23.1 If any dispute of difference of any kind whatsoever arises between the department and the Vendor in connection with, or arising out of the Contract, whether during the progress of the works or after their completion and whether

before or after the termination, abandonment or breach of the Contract, it shall in the first place, be referred to and settled by **Registrar Dr.B.R.Ambedkar University, Srikakulam** who shall, within a period of thirty days after being requested by the Vendor to do so, give written notice of his decision to the Vendor. Upon receipt of the written notice of the decision of the **Registrar Dr.B.R.Ambedkar University, Srikakulam**, the Vendor shall promptly proceed without delay to comply with such notice of decision.

23.2 If the **Registrar Dr.B.R.Ambedkar University, Srikakulam** fails to give notice of his decision in writing within a period of thirty days after being requested or if the Vendor is dissatisfied with the notice of the decision of the **Registrar Dr.B.R.Ambedkar University, Srikakulam**, the Vendor may within thirty days after receiving the notice of decision appeal to the Department who shall offer an opportunity to the vendor to be heard and to offer evidence in support of his appeal, the Department shall give notice of his decision within a period of thirty days after the Vendor has given the said evidence in support of his appeal, subject to arbitration, as hereinafter provided. Such decision of the Department in respect of every matter so referred shall be final and binding upon the Vendor and shall forthwith be given effect to by the Vendor, who shall proceed with the execution of the works with all due diligence whether he requires arbitration as hereinafter provided, or not. If the Department has given written notice of his decision to the Vendor and no claim to arbitration, has been communicated to him by the Vendor within a period of thirty days from receipt of such notice the said decision shall remain final and binding upon the Vendor. If the Department fails to give notice of his decision, as aforesaid within a period of thirty days after being requested as aforesaid, or if the Vendor be dissatisfied with any such decision, then and in any such case the vendor within thirty days after the expiration of the first named period of thirty days as the case may be, require that the matter or matters in dispute be referred to arbitration as detailed below:-

SETTLEMENT OF CLAIMS:

Settlement of claims for Rs.50,000/- and below by Arbitration.

All disputes or difference arising of or relating to the Contract shall be referred to the adjudication as follows:

- a) Claims up to a value of Rupees 10,000/- .competent authority appointed by the Vice Chancellor
- b) Claims above Rs.10, 000/- and up to Rupees 50,000/- .Competent authority appointed by the Vice Chancellor-

The arbitration shall be conducted in accordance with the provisions of Indian Arbitration and Conciliation Act 1996 or any statutory modification thereof.

The arbitrator shall state his reasons in passing the award.

Claims above Rs.50,000/-.

All claims of above Rs.50, 000/- are to be settled by a Civil Court of competent jurisdiction by way of Civil suit and not by arbitration.

The vendor shall make a reference for adjudication under these clauses within six months from the date of intimating the vendor of the preparation of final bill or his having accepted payment whichever is earlier.

B. TIME FOR COMPLETION

24. Program:

- 24.1 The total period of completion is **3 Months** from the date of entering with agreement to proceed including rainy season. Keeping in view, the schedule for handing over of site given in condition 11.2 below, the work should be programmed such as to achieve the mile-stones as in "Rate of progress statement" enclosed.
- 24.2 The attention of the tenderer is directed to the contract requirement at the time of beginning of the work, the rate of progress and the dates for the whole work and its several parts as per milestones. The following rate of progress and proportionate value of work done from time to time as will be indicated by the Executive Engineer's Certificate for the value of work done and completion of mile-stones will be required. Date of commencement of their programme will be the date for concluding agreement.
- 24.3 After signing the agreement, the vendor shall forthwith begin the work, shall regularly and continuously proceed with them.
- 24.4 Rate of progress :
- i) Work programme of achieving the milestones (Statement).
 - ii) Site. Schedule of programme of handing over Site to the Vendor. (Statement).
- 24.5 The vendor shall commence the works on site within the period specified under condition 11.1 to 11.3 above after the receipt by him of a written order to this effect from the **Registrar Dr.B.R.Ambedkar University, Srikakulam** and shall proceed with the same with due expedition and without delay, except as may be expressly sanctioned or ordered by the **Registrar Dr.B.R.Ambedkar University, Srikakulam**, or be wholly beyond the vendor's control.
- 24.6 The vendor shall bear all costs and charges for special or temporary way leases required by him in connection with access to the site. The vendor shall also provide at his own cost any additional accommodation outside the site required by him for the purposes of the work.
- 24.7 Subject to any requirement in the contract as to completion of any section of the works before completion of the whole of the works shall be completed in accordance with provisions of clauses in the Schedule within the time stated in the contract calculated from the last day of the period named in the statement to the tender as that within which the works are to be commenced or such extended time as may be allowed.
- 24.8 **Delays and extension of time:**

No claim for compensation on account of delays or hindrances to the work from any cause whatever shall lie, except as hereafter defined. Reasonable extension of time will be allowed by the **Registrar Dr.B.R.AmbedkarUniversity, Srikakulam** or by the office competent to sanction the extension, for unavoidable delays, such as may result from causes, which in the opinion of the Executive Engineer, and are undoubtedly beyond the control of the vendor. The University Engineer shall assess the period of delay or hindrance caused by any written instructions issued by him, at twenty five per cent in excess of the actual working period so lost.

In the event of the University Engineer failing to issue necessary instructions and thereby causing delay and hindrance to the vendor, the latter shall have the right to claim an assessment of such delay by the **Registrar Dr.B.R.Ambedkar University, Srikakulam** whose decision will be final and binding. The vendor shall lodge in writing with the University Engineer a statement of claim for any delay or hindrance referred to above, within fourteen days from its commencement, otherwise no extension of time will be allowed.

Whenever authorized alterations or additions made during the progress of the work are of such a nature in the opinion of the University Engineer as to justify an extension of time in consequence thereof, such extension will be granted in writing by the **Registrar Dr.B.R.Ambedkar University, Srikakulam** or other competent authority when ordering such alterations or additions.

25. Construction Programme:

- 25.1 The Vendor shall furnish within one month of the order of the work a programme showing the sequence in which he proposed to carry out the work, monthly progress expected to be achieved, also indicating date of procurement of materials plant and machinery. The schedule should be such that it is practicable to achieve completion of the whole work within the time limit fixed and in keeping with the Mile stone programme specified and shall obtain the approval of the **Registrar Dr.B.R.Ambedkar University, Srikakulam**. Further rate of the progress as in the program shall be kept up to date. In case it is subsequently found necessary to alter this program, the vendor shall submit sufficiently in advance the revised program incorporating necessary modifications and get the same approved by the **Registrar Dr.B.R.Ambedkar University, Srikakulam**. No revised program shall be operative without approval of **Registrar Dr.B.R.Ambedkar University, Srikakulam**.
- 25.2 The **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall have all times the right, without any way violating this contract, or forming grounds for any claim, to alter the order of progress of the works or any part thereof and the vendor shall after receiving such directions proceed in the order directed. The vendor shall also report the progress to the **Registrar Dr.B.R.Ambedkar University, Srikakulam** within 7 days of the Executive Engineer's direction to alter the order of progress of works.
- 25.3 The Vendor shall give written notice to the **Registrar Dr.B.R.Ambedkar University, Srikakulam** whenever planning or progress of the works is likely

to be delayed or disrupted unless any further drawings or order including a direction, instruction or approval is issued by the **Registrar Dr.B.R.Ambedkar University, Srikakulam** within a reasonable time. The notice shall include details of the drawing or order required and of why and by when it is required and of any delay or disruption likely to be suffered if it is late.

26. Speed of Work:

26.1 The Vendor shall at all times maintain the progress of work to conform to the latest operative progress schedule approved by the **Registrar Dr.B.R.Ambedkar University, Srikakulam**. The vendor should furnish progress report indicating the programme and progress once in a month. The **Registrar Dr.B.R.Ambedkar University, Srikakulam** may at any time in writing direct the vendor to slow down any part or whole of the work for any reason (which shall not be questioned) whatsoever, and the vendor shall comply with such orders of the **Registrar Dr.B.R.Ambedkar University, Srikakulam**. The compliance of such orders shall not entitle the vendor to any claim of compensation. Such orders of the **Registrar Dr.B.R.Ambedkar University, Srikakulam** for slowing down the work will however be duly taken into account while granting extension of time if asked by the vendor for which no extra payment will be entertained.

26.2 Delays in Commencement or progress or neglect of work and forfeiture of earnest money, Security deposit and withheld amounts:

If, at any time, the **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall be of the opinion that the Vendor is delaying Commencement of the work or violating any of the provisions of the Vendor is neglecting or delaying the progress of the work as defined by the tabular statement. "Rate of progress" in the Articles of Agreement", he shall so advise the Vendors in writing and at the same time demand compliance in accordance with conditions of Tender notice. If the Vendor neglects to comply with such demand within seven days after receipt of such notice, it shall then or at any time thereafter, be lawful for the **Registrar Dr.B.R.Ambedkar University, Srikakulam** to take suitable action in accordance with Clause.60 of APSS.

27. Suspension of works by the Vendor:

27.1 If the Vendor shall suspend the works, or sublet the work without sanction of the **Registrar Dr.B.R.Ambedkar University, Srikakulam**, or in the opinion of the **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall neglect or fail to proceed with due diligence in the performance of his part of the Contract as laid down in the Schedule rate of progress, or if he shall continue to default or repeat such default in the respects mentioned in clause 27 of the APSS **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall take action in accordance with Clause 61 of APSS.

27.2 If the Vendor stops work for 212 days and the Stoppage has not been authorized by the **Registrar Dr.B.R.Ambedkar University, Srikakulam** the Contract will be terminated under Clause 61 of APSS.

27.3 If the Vendor has delayed the completion of works the Contract will be terminated under Clause 61 of APSS.

28. Extension of the Intended Completion Date:

- 28.1 The **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall extend, in accordance with the Government orders in force, the Intended Completion Date if a Variation is issued which makes it impossible for Completion to be achieved by the Intended Completion Date.
- 28.2 The **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall decide whether and by how much to extend the Intended Completion Date within 21 days of the Vendor asking the Engineer for a decision upon the effect of a Variation and submitting full supporting information. If the Vendor has failed to give early warning of a delay or has failed to co-operate in dealing with a delay, the delay by this failure shall not be considered in assessing the new Intended Completion Date.

29. Delays Ordered by the Registrar Dr.B.R.Ambedkar University, Srikakulam:

- 29.1 The **Registrar Dr.B.R.Ambedkar University, Srikakulam** may instruct the Vendor to delay the start or progress of any activity within the Work.

30. Early Warning:

- 30.1 The vendor is to warn the **Registrar Dr.B.R.Ambedkar University, Srikakulam** at the earliest opportunity of specific likely future events or circumstances that may adversely affect the Execution of Works.
- 30.2 The Vendor shall co-operate with the **Registrar Dr.B.R.Ambedkar University, Srikakulam** in making and considering proposals for how the effect of such an event or circumstance can be avoided or reduced by anyone involved in the work and in carrying out any resulting instruction of the **Registrar Dr.B.R.Ambedkar University, Srikakulam**

31. Management Meetings:

- 31.1 The **Registrar Dr.B.R.Ambedkar University, Srikakulam** may require the Vendor to attend a management meeting. The business of a management meeting shall be to review the programme for remaining work and to deal with matters raised in accordance with the early warning procedure.

C. QUALITY CONTROL

32. Identifying Defects:

- 32.1 The **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall check the Vendor's work and notify the Vendor of any Defects that are found. Such checking shall not affect the Vendor's responsibilities. The **Registrar Dr.B.R.Ambedkar University, Srikakulam** may instruct the Vendor to verify the Defect and to uncover and test any work that the Engineer considers may be a Defect.

33. Tests:

- 33.1 If the **Registrar Dr.B.R.Ambedkar University, Srikakulam** instructs the Vendor to carry out a test not specified in the Specification to check whether any work has a Defect and the Vendor shall pay for the test and any samples.

34. Correction of Defects:

- 34.1 The **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall give notice to the Vendor of any Defects before the end of the Defects Liability Period, which begins on Completion. The defects liability period shall be extended for as long as defects remain to be corrected by the Vendor.
- 34.2 Every time notice of a Defect is given, the Vendor shall correct the notified defect within the length of time specified by the **Registrar Dr.B.R.Ambedkar University, Srikakulam's** notice.

35. Uncorrected Defects:

- 35.1 If the vendor has not corrected the defect within the time specified in **Registrar Dr.B.R.Ambedkar University, Srikakulam's** notice, the **Registrar Dr.B.R.Ambedkar University, Srikakulam** will assess the cost of having the defect corrected and the vendor will pay this amount.
- 35.2 The **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall introduce O.K. cards and prescribed the formats there of. O.K. cards shall relate to all major components of the work. The vendor / his authorized representative shall be required to initiate and fill in and present the O.K. card to the construction staff that would check the respective items and send to the quality control staff for final check and clearance / O.K. Any defects pointed out by the construction supervision staff or by the Quality Control staff shall promptly be attended to by the vendors and the fact of doing so be duly recorded on the back of O.K. card.
- 35.3 The **Registrar Dr.B.R.Ambedkar University, Srikakulam** may also introduce check lists which shall be kept in Bound registers by the construction supervision staff. The vendor may be required to fill up these lists in the first instance and shall be subsequently checked by the Construction / Quality Control engineers.

36. Quality Control: deleted

D. Cost Control

37. Bill of Quantities:

- 37.1 The Bill Quantities shall contain items for the electrical work to be done by the Vendor.
- 37.2 The Vendor is paid for the quantity of the work done at the estimate rate in the Bill of Quantities for each item plus or minus Tender percentage.

38. Changes in the Quantities:

- 38.1 The vendor is bound to execute all supplemental works that are found essential, incidental and inevitable during execution of main work.
- 38.2 The payment of rates for such supplemental items of work will be regulated as under;
Supplemental items directly deducible from similar items in the original agreement.
- 38.2.1 The rates shall be derived by adding to or subtracting from the agreement rate of such similar item the cost of the difference in the quantity of materials labour between the new items and similar items in the agreement worked out with reference to the Standard Schedule of Rates adopted in the sanctioned estimate with which the tenders are accepted plus or minus over all tender percentage.
- 38.2.2 (a) Similar items but the rates of which cannot be directly deduced from the original agreement.
- (b) Purely new items which do not correspond to any item in the Agreement.
- 38.2.3 The rates of all such items shall be Estimated Rates plus or minus overall Tender premium.

39. Extra Items:

- 39.1 Extra items of work shall not vitiate the contract. The vendor shall be bound to execute extra items of work as directed by the **Registrar Dr.B.R.Ambedkar University, Srikakulam**. The rates for extra items shall be worked out by the University Engineer as per the conditions of the Contract and the same are binding on the Vendor.
- 39.2 The vendor shall before the 15th day of each month, submit in writing to the University Engineer a statement of extra items if any that they have executed during the preceding month failing which the vendor shall not be entitled to claim any.
- 39.3 Entrustment of additional items:
- 39.3.1 Where ever additional items not contingent on the main work and outside the scope of original agreement are to be entrusted to the original vendor dispensing with bids and if the value of such items exceeds the limits up to which the officer is empowered to entrust works initially to vendor without calling for tenders, approval of **next higher authority** shall be obtained. Entrustment of such items on nomination shall be at rates not exceeding the estimated rates.
- 39.3.2 Entrustment of the additional items contingent on the main work will be authorized by the officers up to the monetary limits up to which they themselves are competent to accept items in the original agreement so long as the total amounts up to which they are competent to accept in an original

agreement rates for such items shall be worked out in accordance with the procedure (I) For all items of work in excess of the quantities shown in the Bill of Quantities of the Tenders, the rate payable for such items shall be estimate rates for the items (+) or (-) over all tender percentage accepted by the competent authority.

- 39.3.3 Entrustment of either the additional or supplemental items shall be subject to the provisions of the agreement entered into by a Competent Authority after the tender is accepted.

Note: It may be noted that the term Estimate Rate used above means the rate in the sanctioned estimate with which the tenders are accepted, or if no such rates is available in the estimate, the rate derived will be with reference to the Standard Schedule of Rates adopted in the sanctioned estimate with which tenders are accepted.

40. Cash flow forecasts:

- 40.1 When the program is updated, the vendor is to provide the Engineer-in-charge with an updated cash flow forecast.

41. Payment Certificates:

- 41.1 The Vendor shall submit to the **Registrar Dr.B.R.Ambedkar University, Srikakulam** monthly statements of the estimated value of the work completed less the cumulative amount certified previously.

- 41.2 The **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall check the Vendor's monthly statement within 14 days.

- 41.3 The value of work executed shall be determined by **Registrar Dr.B.R.Ambedkar University, Srikakulam**.

- 41.4 The value of work executed shall comprise the value of the quantities of the items in the Bill of Quantities completed.

- 41.5 The **Registrar Dr.B.R.Ambedkar University, Srikakulam** may exclude any item certified in a previous certificate or reduce the proportion of any item previously certified in any certificate in the light of later information.

42. Payments:

- 42.1 Deleted.

- 42.2 Deleted.

- 42.3 Payments and Certificates:

- 42.3.1 Deleted

- 42.3.2 In case of over payments or wrong payment, if any made to the vendor due to wrong interpretation of the provisions of the contract, APSS or Contract conditions etc., such unauthorized payment will be deducted in the subsequent bills or final bill for the work or from the bills under any other contracts with the Government or at any time thereafter from the deposits available with the Government.

42.3.3 Any recovery or recoveries advised by the Government Department either state or central, due to non-fulfillment of any contract entered into with them by the vendor, shall be recovered from any bill or deposits of the vendor.

42.3.4 No claim shall be entertained, if the same is not represented in writing to the **Registrar Dr.B.R.Ambedkar University, Srikakulam** within 15 days of its occurrence.

42.3.5 The vendor is not eligible for any compensation for inevitable delay in handing over the site or for any other reason. In such case, suitable extensions of time will be granted after considering the merits of the case.

42.4 Intermediate Payments:

42.4.1 Deleted

42.4.2 Deleted

43. Certificate of Completion of works:

43.1 Certificate of Completion of works:

43.1.1 When the whole of the work has been completed and has satisfactory passed any final test that may be prescribed by the Contract, the Vendor may give a notice to that effect to the **Registrar Dr.B.R.Ambedkar University, Srikakulam** accompanied by an undertaking to carry out any rectification work during the period of maintenance, such notice and undertaking shall be in writing and shall be deemed to be request by the Vendor for **Registrar Dr.B.R.Ambedkar University, Srikakulam** to issue a Certificate of completion in respect of the Works. The **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall, within twenty one days of the date of delivery of such notice either issue to the Vendor, a certificate of completion stating the date on which, in his opinion, the works were completed in accordance with the Contract or give instructions in writing to the Vendor specifying all the Works which, in the **Registrar Dr.B.R.Ambedkar University, Srikakulam** opinion, required to be done by the Vendor before the issue of such Certificate. **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall also notify the Vendor of any defects in the Works affecting completion that may appear after such instructions and before completion of the Works specified there in. The Vendor shall be entitled to receive such Certificate of the Completion within twenty one days of completion to the satisfaction of the **Registrar Dr.B.R.Ambedkar University, Srikakulam** of the Works so specified and making good of any defects so notified.

43.1.2 Similarly, the Vendor may request and the **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall issue a Certificate of Completion in respect of:

- a) Any section of the Permanent works in respect of which a separate time for completion is provided in the Contract, and
- b) Any substantial part of the Permanent Works which has been both completed to the satisfaction of the **Registrar Dr.B.R.Ambedkar University, Srikakulam** and occupied or used by the Department.

43.1.3 If any part of the Permanent Works shall have been completed and shall have satisfactorily passed any final test that may be prescribed by the Contract, the **Registrar Dr.B.R.Ambedkar University, Srikakulam** may issue such certificate, and the Vendor shall be deemed to have undertaken to complete any outstanding work in that part of the Works during the period of Maintenance.

44. Taxes included in the bid:

44.1 The percentage quoted by the vendor is exclusive of Goods and Service Tax (GST) *GST component loaded in Part 'B' of the estimate shall be deducted in each bill* of the vendors who opt for composition scheme and recovered.

44.2 In respect of those vendors, who do not opt for composition scheme, the GST component loaded in the estimate in Part 'B' shall not be released to them with their bills. However, GST loaded in Part 'B' of the estimate shall be recovered and for the recovery made, a deduction certificate shall be issued, based on which they have to claim adjustment through their returns submitted to their respective assessing authorities

45. Deleted

45.1 Deleted

45.2 Deleted

46. Liquidated Damages: Deleted

47. Securities:

47.1 The Earnest Money Deposit and Additional Security (for discount tender percentage beyond 15%) shall be provided to the Department not later than the date specified in the Letter of Acceptance and shall be issued in an amount and form and by a bank acceptable to the Department. The Earnest Money shall be valid until a date 212 days from the date of expiry of Defects Liability Period and the additional security shall be valid until a date 212 days from the date of issue of the certificate of completion.

48. Cost of Repairs:

48.1 Loss or damage to the Works or materials to the Works between the Start Date and the end of the Defects Correction Periods shall be remedied by the Vendor at the Vendor's cost if the loss or damage arises from the Vendor's acts or omissions.

E. FINISHING THE CONTRACT

49. Completion:

49.1 The Vendor shall request the **Registrar Dr.B.R.Ambedkar University, Srikakulam** to issue a Certificate of completion of the Works and the **Registrar Dr.B.R.Ambedkar University, Srikakulam** will do so upon deciding that the work is completed.

50. Taking Over:

50.1 The Department shall takes over the Site and the Works within seven days of the **Registrar Dr.B.R.Ambedkar University, Srikakulam** issuing a certificate of Completion.

51. Final Account:

- 54.1 The Vendor shall supply to the **Registrar Dr.B.R.Ambedkar University, Srikakulam** a detailed account of the total amount that the Vendor considers payable under the Contract before the end of the Defects Liability Period. **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall issue a Defects Liability Certificate and certify any final payment that is due to the Vendor within 56 days of receiving the Vendor's account if it is correct and complete. If it is not, the **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall issue within 56 days a schedule that states the scope of the corrections or additions that are necessary. If the final Account is still unsatisfactory after it has been resubmitted, the **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall decide on the amount payable to the Vendor and issue a payment certificate within 56 days of receiving the Vendor's revised account.

52. Termination:

- 52.1 The Department may terminate the Contract if the vendor causes a fundamental breach of the Contract.
- 52.2 Fundamental breaches of Contract include, but shall not be limited to the following.
- a) The Vendor stops work for 212 days when no stoppage of work is shown on the current program and the stoppage has not been authorized by the **Registrar Dr.B.R.Ambedkar University, Srikakulam**.
 - b) The Vendor is made bankrupt or goes into liquidation other than for a reconstruction or amalgamation.
 - c) The **Registrar Dr.B.R.Ambedkar University, Srikakulam** gives Notice that failure to correct a particular Defect is a fundamental breach of Contract and the Vendor fails to correct it within a reasonable period of time determined by the Director, **Registrar Dr.B.R.Ambedkar University, Srikakulam**; and
 - d) The Vendor does not maintain a security which is required; and
 - e) The Vendor has delayed the completion of works by the number of days for which the maximum amount of liquidated damages can be paid as defined.
 - f) If the vendor, in the judgment of the Department has engaged in corrupt or fraudulent practices in competing for or in the executing the contract.

For the purpose of this paragraph: "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Government and includes collusive practice among Tenderers (prior to or after Tender submission) designed to establish Tender prices at artificial non-competitive levels and to deprive the Government of the benefits of free and open competition.

- 52.3 Notwithstanding the above the Department may terminate the contract for convenience.
- 52.4 If the Contract is terminated, the Vendor shall stop work immediately, make the Site safe and secured leave the Site as soon as reasonably possible.
- 53. Payment upon Termination:**
- 53.1 If the Contract is terminated because of a fundamental breach of Contract by the Vendor, the **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall issue a certificate for the value of the work done less advance payments received upon the date of the issue of the certificate, less other recoveries due in terms of the Contract, less taxes due to be deducted at source as per applicable law and less the percentage to apply to the work not completed. Additional Liquidated Damages shall not apply. If the total amount due to the Department exceeds any payment due to the Vendor the difference shall be a debt payable to the Department.
- 54. Property:**
- 54.1 All materials on the Site, Plant, Equipment, Temporary Works and Works are deemed to be the property of the Department if the Contract is terminated because of Vendor's default.
- 55. Release from Performance:**
- 55.1 If the Contract is frustrated by the outbreak of war or by any other event entirely outside the control of either the Department or the Vendor the **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall certify that the contract has been frustrated. The Vendor shall make the site safe and stop work as quickly as possible after receiving this certificate and shall be paid for all works carried out before receiving it and for any work carried out afterwards to which commitment was made.

F. SPECIAL CONDITIONS

- 56. Deleted**
- 57. Deleted**
- 57.1 Deleted**
- 58. Deleted**
- 59. Deleted**
- 60. Deleted**
- 61. Deleted**

62. Labour:

The vendor shall make his own arrangements for the engagement of all staff and labour, local or other, and for their payment, housing, feeding and transport, Labour importation and amenities to labour and vendor's staff shall be to the vendor's account. His quoted percentage shall include the expenditure towards importation of labour amenities to labour and staff. The vendor shall, if required by the **Registrar Dr.B.R.Ambedkar University, Srikakulam**, deliver to the **Registrar Dr.B.R.Ambedkar University, Srikakulam** a written document in detail, in such form and at such intervals as **Registrar Dr.B.R.Ambedkar University, Srikakulam** may prescribe, showing the staff and the numbers of the several classes of labour from time to time employed by the vendor on the Site and such information respecting Vendor's Equipment as the **Registrar Dr.B.R.Ambedkar University, Srikakulam** may require.

62.1 Transportation of Labour:

- I. The vendor shall make his own arrangement for the daily transportation of the labour and staff from labour camps/colonies to the work spot and no labour or staff of the vendor shall stay at the work spot. No extra payment will be made to the vendor for the above transportation of the labour and his quoted percentage to the work shall include the transportation charges of labour from colonies to work spot and back.
- II. The vendor will at all times duly observe the provisions of employment of children Act XXVI of 19312 and any enactment or modification of the same and will not employ or permit any person to do any work for the purpose under the provisions of this agreement in contravention of said Act. The vendor here by agrees to indemnify the department from and against all claims, penalties which may be suffered by the department or any person employed by the department by any default on the part of the vendor in the observance and performance of the provisions of the employment of children Act. XXVI of 19312 or any enactment or modification of the same.

As per Govt. memo No.721/Gr.(1)/121-35, dt:17.11.127, the vendor shall obtain the insurance at his own cost to cover the risk on the works to labour engaged by him during the period of execution against fire and other usual risks and produce the same to the University Engineer concerned before commencement of work.

63. Safety Measures:

1. The vendor shall take necessary precautions for safety of the workers and preserving their health while working in such jobs, which require special protection and precautions. The following are some of the measures listed but they are not exhaustive and vendor shall add to and augment these precautions on his own initiative where necessary and shall comply with directions issued by the University Engineer or a nominee on his behalf from time to time and at all times.

2. Providing protective foot wear to workers situations like mixing and placing of mortar or concrete sand in quarries and places where the work is done under much wet conditions.
3. Providing protective head wear to workers at places like underground excavations to protect them against rock falls.
4. Providing masks to workers at granulates or at other locations where too much fine dust is floating about and sprinkling water at frequent intervals by water hoses on all stone crushing area and storage bins abate to dust.
5. Getting the workers in such jobs periodically examined for chest trouble due to too much breathing in to fine dust.
6. Taking such normal precautions like fencing and lightening in excavation of trenches, not allowing rolls and metal parts of useless timber spread around, making danger areas for blasting providing whistles etc.
7. Supply work men with proper belts, ropes etc., when working in precarious slopes etc.
8. Avoiding named electrical wire etc., as they would electrocute the works.
9. Taking necessary steps towards training the workers concerned on the machinery before they are allowed to handle them independently and taking all necessary precautions in and around the areas where machines hoist and similar units are working.

64. Fair Wage Clause:

1. The vendor shall pay not less than fair wages to labourers engaged by him on the work.
2. "Fair" wages means wages whether for time or piecework notified by the Government from time to time in the area in which the work is situated.
3. The vendor shall notwithstanding the provisions of any contract to the contrary cause to be paid to the labour, in directly engaged on the work including any labour engaged by the sub-vendor in connection with the said work, as if the labourers had been directly employed by him.
4. In respect of labour directly or indirectly employed in the works for the purpose of the vendors part of the agreement the vendor shall comply with the rules and regulations on the maintenance of suitable records prescribed for this purpose from time to time by the Government. He shall maintain his accounts and vouchers on the payment of wages to the labourers to the satisfaction of the Executive Engineer.
5. The University Engineer shall have the right to call for such record as required to satisfy himself on the payment of fair wages to the labourers and shall have the right to deduct from the contract amount a suitable amount for making good the loss suffered by the worker or workers by reason of the "fair wages" clause to the workers.

6. The vendor shall be primarily liable for all payments to be made and for the observance of the regulations framed by the Govt. from time to time without prejudice to his right to claim indemnity from his sub-vendors.
7. As per contract labour (Regulation and abolition) Act. 1970, the vendor has to produce the license obtained from the licensing officers of the labour department along with the tender or at the time of agreement.
8. Any violation of the conditions above shall be deemed to be a breach of his contract.
9. Equal wages are to be paid for both men and women if the nature of work is same and similar.
10. The vendor shall arrange for the recruitment of skilled and unskilled labour local and imported to the extent necessary to complete the work within the agreed period as directed by the University Engineer in writing.

65. Indemnity Bond:

Name of work:- Supply and Installation of Desktop Computers in Computer Centers in Dr.B.R.Ambedkar University, Srikakulam.

I/We Resident of do hereby bind myself to pay all the claims may come (a) under Workmen's Compensation Act. 1933 with any statutory modification thereof and rules there under or otherwise for or in respect of any damage or compensation payable in connection with any accident or injury sustained (b) under Minimum wages Act 1948 (c) under payment of wages Act.1936 (d) under the Vendorlabour (Regulation and Abolition) Act. 1970 by workmen engaged for the performance of the business relating to the above contract i.e., failing such payment of claims of workmen engaged in the above work, I/We abide in accepting for the recovery of such claims, effected from any of my assets with the departments.

Vendor

66. Compliance with Labour Regulations:

During continuance of the contract, the vendor and his sub vendors shall abide at all times by all existing labour enactments and rules made there under, regulations, notifications and bye laws of the State or Central Government or local authority and any other labour law (including rules), regulations, bye laws that may be passed or notifications that may be issued under any labour law in future either by the State or the Central Government or the local authority and also applicable labour regulations, health and sanitary arrangements for workmen, insurance and other benefits. Salient features of some of the major labour laws that are applicable to construction industry are given below. The vendor shall keep the Department indemnified in case any action is taken against Department by the competent authority on account of contravention of any of the provisions of any Act or rules made there under, regulations or notifications including amendments. If the

Department is caused to pay or reimburse, such amounts as may be necessary to cause or observe, or for non-observance of the provision stipulated in the notifications/bye laws/Acts/Rules/regulations including amendments, if any, on the part of the vendor, the **Registrar Dr.B.R.Ambedkar University, Srikakulam**/Department shall have the right to deduct any money due to the vendor including his amount of performance security. The Department/**Registrar Dr.B.R.Ambedkar University, Srikakulam** shall also have right to recover from the vendor any sum required or estimated to be required for making good the loss or damage suffered by the Department.

The employees of the Vendor and the Sub-vendor, in no case, shall be treated as the employees of the Department at any point of time.

67. Salient features of some major labour laws applicable to establishment engaged in buildings and other construction work:

- (a) Workmen compensation Act 1923: The Act provides for compensation in case if injury by accident arising out of and during the course of employment.
- (b) Payment of Gratuity Act 1972: Gratuity is payable to an employee under the Act on satisfaction of certain conditions on separation if any employee has completed 5 years service or more, or on death, the rate of 15 days wages for every completed year of service. The Act is applicable to all establishments, employing 10 or more employees.
- (c) Employees P.F. and Miscellaneous provision Act 1952: The Act provides for monthly contributions by the Department plus workers @ 10% or 12.33%. The benefits payable under the Act are:
 - (i) Pension or family pension on retirement or death, as the case may be.
 - (ii) Deposit linked insurance on the death in harness of the worker.
 - (iii) Payment of P.F. accumulation on retirement/death etc.,
- (d) Maternity Benefit Act 1951: The Act provides for leave and some other benefits to women employees in case of confinements or miscarriage etc.
- (e) Contract Labour (Regulation & Abolition) Act 1970: The Act provides for certain welfare measures to be provided by the vendor to contract labour and in case the Vendor fails to provide, the same are required to be provided by the Principal Department by Law. The Principal Department is required to take certificate of Registration and the vendor is required to take license from the designated Officer. The Act is applicable to the establishments or Vendor of Principal Department if they employ 20 or more contract labour.
- (f) Minimum wages Act 1948: The Department is supposed to pay not less than the Minimum wages fixed by appropriate Government as per provisions of the Act if the employment is a scheduled employment construction of Buildings, Roads, Runways are scheduled employments.

- (g) Payment of wages Act 1936: It lays down as to by what date the wages are to be paid, when it will be paid and what deductions can be made from the wages of the workers.
- (h) Equal Remuneration Act 1979: The Act provides for payment of equal wages for work of equal nature to Male or Female workers and for not making discrimination against Female employee in the matters of transfers, training and promotions etc.
- (i) Payment of Bonus Act 1965: The Act is applicable to all establishments employing 20 or more employees. The Act provides for payment of annual bonus subject to a minimum of 12.33% of wages and maximum of 40% of wages to employees drawing Rs. 3500/- per month or less. The bonus to be paid to employees getting Rs.2500/- per months or above and up to Rs.3500/- per month shall be worked out by taking wages as Rs.2500/- per monthly only. The Act does not apply to certain establishments. The newly set-up establishments are exempted for five years in certain circumstances. Some of the State Governments have reduced the employment size from 20 to 10 for the purpose of applicability of this Act.
- (j) Industrial Disputes Act 1947: The Act lays down the machinery and procedure for resolution of Industrial disputes, in what situations a strike or lock- out becomes illegal and what are the requirements for laying off or retrenching the employees or closing down the establishment.
- (k) Industrial Employment (Standing Orders) Act 1946: It is applicable to all establishments employing 100 or more workmen (employment size reduced by some of the State and Central Government to 50). The Act provides for laying down rules governing the conditions of employment by the Department on matters provided in the Act and get the same certified by the designated Authority.
- (l) Trade Unions Act 1926: The Act lays down the procedure for registration of trade unions of workmen and Departments. The Trade Unions registered under the act have been given certain immunities from civil and criminal liabilities.
- (m) Child Labour (Prohibition & Regulation) Act 1986: The Act prohibits employment of children below 14 years of age in certain occupations and processes and provides for regulation of employment of children in all other occupations and processes; Employment Child Labour is prohibited in Building and Construction Industry.
- (n) Inter-State Migrant workmen's (Regulation of Employment & Conditions of service) Act 1979: The Act applicable to an establishment, which employs 5 or more inter-state migrant workmen through an intermediary (who has recruited workmen in one state for employment in the establishment situated in another State). The inter State migrant workmen, in an establishment to which this Act becomes applicable, are required to be provided certain facilities such as housing, medical aid, traveling expenses from home up to the establishment and back, etc.

- (o) The Building and Other Construction workers (regulation of Employment and conditions of service) Act 1996 and the Cess Act of 1996: All the establishments who carry on any building or other construction work and employs 10 or more workers are covered under this Act. All such establishments are required to pay cess at the rate not exceeding 2% of the cost of construction as may be modified by the Government. The Department of the establishment is required to provide safety measures at the Building or construction work and other welfare measures, such as Canteens, First-aid facilities, Ambulance, Housing accommodations for workers near the work place etc. The Department to whom the Act applies has to obtain a registration certificate from the Registering Officer appointed by the Government.
- (p) Factories Act 1948: The Act lays down the procedure for approval of plans before setting up a factory, health and safety provisions, welfare provisions, working hours, annual earned leave and rendering information regarding accidents or dangerous occurrences to designated authorities. It is applicable to premises employing 10 person or more with aid of power or 20 or more persons without the aid of power engaged in manufacturing process.

68. Liabilities of the Vendor:

68.1 Accident Relief and workmen compensation:

The vendor should make all necessary arrangements for the safety of workmen on the occurrence of the accident, which results in the injury or death of any of the workmen employed by the vendor, the vendor shall within 24 hours of the happenings of the accident and such accidents should intimate in writing to the concerned Asst. Engineer / Asst. Executive Engineer of the Department the act of such accident. The vendor shall indemnify Government against all loss or damage sustained by the Government resulting directly or indirectly from his failure to give intimation in the manner aforesaid including the penalties or fines if any payable by Govt. as a consequence of Govt. failure to give notice under workmen's compensation Act or otherwise conform to the provisions of the said Act with regard to such accidents.

68.2 In the event of an accident in respect of which compensation may become payable under the workmen's compensation Act VIII 23 whether by the vendor, by the Government it shall be lawful for the University Engineer to retain such sum of money which may in the opinion of the University Engineer be sufficient to meet such liability. The opinion of the University Engineer shall be final in regard to all matters arising under this clause.

68.3 The vendor shall at all times indemnify the Govt. of A.P. against all claims which may be made under the workmen's compensation act or any statutory modification thereafter or rules there under or otherwise consequent of any damage or compensation payable in consequent of any accident or injuries sustained or death of any workmen engaged in the performance of the business relating to the vendor.

69. Vendor's Staff, Representatives and Labour:

- (a) The vendor shall, at all times, maintain on the works, staff of qualified Engineers, and Supervisors of sufficient experience of similar other jobs to assure that the quality of work turned out shall be as intended in the specifications. The vendor shall also maintain at the works, a Work Manager or sufficient status, experience and office and duly authorize him to deal with all aspects of the day-to-day work. All communications to any commitments by the Work Manager shall be considered as binding on the Vendor.
- (b) The Vendor shall at all times submit details of skilled and unskilled labour and equipment employed to the **Registrar Dr.B.R.Ambedkar University, Srikakulam** in prescribed proforma as he may require to assess and ensure the proper progress of work.
- (c) If the vendor does not employ the technical person agreed to on the work a fine of as per SSR will be imposed. If he does not employ for 30 days, thereafter it becomes a fundamental breach of contract.

70. Accommodation and food:

The vendor should arrange accommodation he needs, at his own cost. The vendor shall make his own arrangements for supply of food grains, fuel and other provision to his staff and labourers including controlled commodities.

71. Relationship :

Vendor shall have to furnish information along with tender, about the relationship he is having with any officer of the Department, Government of Andhra Pradesh of the rank Assistant Engineer and above engaged in the work and any officer of the rank of Assistant Secretary and above of the Department of Government of Andhra Pradesh.

72. Protection of adjoining premises:

The vendor shall protect adjoining sites against structural, decorative and other damages that could be caused by the execution of these works and make good at his cost any such damages.

73. Work during night or on Sundays and holidays:

The works can be allowed to be carried out during night, Sundays or authorized holidays in order to enable him to meet the schedule targets and the work shall require almost round the clock working keeping in view:

- (i) The provisions of relevant labour laws being adhered to:
- (ii) Adequate lighting, supervision and safety measures are established to the satisfaction of the **Registrar Dr.B.R.Ambedkar University, Srikakulam**; and
- (iii) The construction programme given by the Vendor and agreed upon by the **Registrar Dr.B.R.Ambedkar University, Srikakulam** envisages such night working or working during Sundays or authorized holidays.

74. Deleted

75. Deleted

76. Plant and Equipment:

76.1 The vendor shall have sufficient plant, equipment and labour; and shall work such hours and shifts as may be necessary to maintain the progress on the work as per the approval progress schedule. The working and shifts hours shall comply with the Govt. Regulations in force.

76.2 It is to be expressly and clearly understood that vendor shall make his own arrangements to equip himself with all machinery and special tools and plant for the speedy and proper execution of the work and the department does not undertake responsibility towards their supply.

76.3 The department shall supply such of the machinery that may be available on hire basis but their supply cannot be demanded as matter of right and no delay in progress can be attributed to such non-supply of the plant by the department and the department cannot be made liable for any damage to the vendor. The Vendor shall be responsible for safe custody of the departmental machinery supplied to him (which will be delivered to vendor at the machinery yard at site of work) and he has to make good all damages and losses if any other than fire, wear and tear to bring it to the conditions that existed at the time of issue to the vendor before handing over the same to the department. The hire charges for the machinery handed over to the vendor will be recovered at the rate prevalent at the time of supply. The vendor will have to execute supplemental agreement with University Engineer at the time of supply of the machinery.

76.4 The acceptance of departmental machinery on hire is optional to the vendor.

77. Steel forms:

Steel forms should be used for all items involving and use of centering and shuttering shall be single plane without any dents and undulations.

78. Inconvenience to public:

The vendor shall not deposit materials at any site, which will cause inconvenience to public. The Registrar Dr.B.R.Ambedkar University, Srikakulam may direct the vendor to remove such materials or may undertake the job at the cost of the vendor.

79. Conflict of interest:

Any bribe, commission, gift or advantage given, promised or offered by on behalf of vendor or his partner, agent or servant or any one on his behalf to any officer, servant, representatives, agents of **Registrar Dr.B.R.Ambedkar University, Srikakulam**, or any persons on their behalf, in relation to the obtaining or to execution of this, or any other contract with **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall in addition to any criminal liability, which it may occur, subject to the cancellation of this or all other contracts and also to payment of any loss or damage resulting from any such

cancellation. **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall then be entitled to deduct the amount, so payable from any money, otherwise due to the vendor under this or any other contract.

80. Contract documents and materials to be treated as confidential:

All documents, correspondences, decisions and orders, concerning the contract shall be considered as confidential and/or restricted in nature by the vendor and he shall not divulge or allow access to them by any unauthorized person.

81. General obligations of Vendor:

81.1 The vendor shall, subject to the provision of the contract and with due care and diligence, execute and maintain the works in accordance with specifications and drawings.

81.2 The vendor shall promptly inform the Department and the **Registrar Dr.B.R.Ambedkar University, Srikakulam** of any error, omission, fault and such defect in the design of or specifications for the works which are discovered when reviewing the contract documents or in the process of execution of the works.

81.3 If Vendor believes that a decision taken by the **Registrar Dr.B.R.Ambedkar University, Srikakulam** was either outside the authority given to the **Registrar Dr.B.R.Ambedkar University, Srikakulam** by the Contract or that the decision was wrongly taken, the decision shall be referred to the technical expert within 14 days of the notification of the **Registrar Dr.B.R.Ambedkar University, Srikakulam's** decisions.

81.4 Pending finalization of disputes, the vendor shall proceed with execution of work with all due diligence.

82. Security measures:

a) Security requirements for the work shall be in accordance with the Government's general requirements including provisions of this clause and the Vendor shall conform to such requirements and shall be held responsible for the actions of all his staff, employees and the staff and employees of his sub-vendors.

b) All vendors' employees, representatives and sub-vendor's employees shall wear identification badges provided by the vendor. Badges shall identify the vendor, showing and employee's number and shall be worn at all times while at the site. Individual labour will not be required to wear identification badges.

c) All vehicles used by the vendor shall be clearly marked with vendor's name.

d) The vendor shall be responsible for the security of the works for the duration of the contract and shall provide and maintain continuously adequate security personnel to fulfill these obligations. The requirements of security measures shall include, but not limited to maintenance of order on the site,

provision of all lighting, fencing, guard flagmen and all other measures necessary for the protection of the works within the colonies, camps and elsewhere on the site, all materials delivered to the site, all persons employed in connection with the works continuously throughout working and non working period including nights, Sundays and holidays for duration of the contract.

- e) Other vendors working on the site concurrently with the vendor will provide security for their own plant and materials. However, their security provisions shall in no way relieve the vendor of his responsibilities in this respect
- f) Separate payment will not be made for provision of security services.

83. Fire fighting measures:

- a) The vendor shall provide and maintain adequate fire fighting equipment and take adequate fire precaution measures for the safety of all personnel and temporary and permanent works and shall take action to prevent damage to destruction by fire of trees, shrubs and grasses.
- b) Separate payment will not be made for the provision of fire prevention measures.

84. Deleted

85. Training of personnel:

The vendor, shall, if and as directed by the **Registrar Dr.B.R.Ambedkar University, Srikakulam** provide free of any charge adequate facilities, for vocational training of Government Officers, students, Engineers, supervisors, foremen, skilled workmen etc. not exceeding six in number at any one time on the vendor's work. Their salaries, allowances etc. will be borne by the Government and the training schemes will be drawn up by the **Registrar Dr.B.R.Ambedkar University, Srikakulam** in consultation with the vendor.

86. Deleted

87. Possession prior to completion:

The **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall have the right to take possession of or use any completed part of work or works or any part thereof under construction either temporarily or permanently. Such possession or use shall not be deemed as an acceptance of any work either completed or not completed in accordance with the contract with in the interest of Clause 212 of APSS except where expressly otherwise specified by the **Registrar Dr.B.R.Ambedkar University, Srikakulam**.

88. Payment upon termination:

If the contract is terminated because of a fundamental breach of contract by the vendor, the **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall issue a certificate for the value of the work done less advance payment received upon the date of the issue of the certificate and less the percentage to apply to the work not completed as indicated in the contract data. Additional liquidated damages shall not apply. If the total amount due to the

Department exceeds any payment due to the vendor the difference shall be a debt payable to the Department. In case of default for payment within 212 days from the date of issue of notice to the above effect, the vendor shall be liable to pay interest at 12% per annum for the period of delay.

89. Access to the vendor's books:

Whenever it is considered necessary by the **Registrar Dr.B.R.Ambedkar University, Srikakulam** to ascertain the actual cost of execution of any particular extra item of work or supply of the plant or material on which advance is to be made or of extra items or claims, he shall direct the vendor to produce the relevant documents such as payrolls, records of personnel, invoices of materials and any or all data relevant to the item or necessary to determine its cost etc. and the vendor shall when so required furnish all information pertaining to the aforesaid items in the mode and manner that may be specified by the **Registrar Dr.B.R.Ambedkar University, Srikakulam**.

90. Drawing to be kept at site:

One copy of the drawings furnished to the vendor shall be kept by the vendor on the site and the same shall at all reasonable time be available for inspection and use by the **Registrar Dr.B.R.Ambedkar University, Srikakulam** and the **Registrar Dr.B.R.Ambedkar University, Srikakulam's** representative and by any other persons authorized by the **Registrar Dr.B.R.Ambedkar University, Srikakulam** in writing.

91. B.I.S. [I.S.I.] books and APSS to be kept at site:

A complete set of Indian Standard specification referred to in "Technical Specifications" and A.P.S.S. shall be kept at site for reference.

92. Deleted:

93. Variations by way of modification, omissions or additions:

For all modifications, omissions from or additions to the drawings and specifications, the University Engineer will issue revised plans, or written instructions, or both and no modification, omission or addition shall be made unless so authorized and directed by the University Engineer in writing.

The University Engineer shall have the privilege of ordering modifications, omission or additions at any time before the completion of the work and such orders shall not operate to annul those portions of the specifications with which said changes do not conflict.

Registrar, Dr.B.R.Ambedkar University, Srikakulam's Decision:

It shall be accepted as in separable part of the contract that in matters regarding materials, workmanship, removal of improper work, interpretation of the contract drawings and contract specification, mode of the procedure and the carrying out of the work, the decision of the **Registrar Dr.B.R.Ambedkar University, Srikakulam**, which shall be given in writing shall be binding on the vendor.

94. Care and diversion of river/stream:

The vendor shall submit details regarding the diversion and care of river or stream during construction of the work along with a separate print-out of the time table showing earliest and latest start and finish dates of various activities. He should submit a detailed layout plan with drawings for the diversion and care of river during construction of work. The above arrangements shall be at vendor's cost.

95. Income tax:

- a) During the currency of the contract, deduction of income tax at 2.24% shall be made from the gross value of each bill of the contract, the contract value of which is in excess of Rs.10, 000/- for deduction of tax at rates lower than 2.24% procedure stipulated under section 194-C(4) of Income Tax Act, 1961 shall be followed.
- b) Income Tax clearance certificate should be furnished before the payment of final bill.
- c) The vendor's staff, personnel and labour will be liable to pay personnel income taxes in respect of their salaries and wages as are chargeable under the laws and regulations for the time being in force, and the vendor shall perform such duties in regard to such deductions thereof as may be imposed on him by such laws and regulations.

96. Deleted

97. Goods and Services Tax (GST):

97.1 The percentage quoted by the vendor is exclusive of Goods and Services Tax (GST) but inclusive of other taxes on all materials that the vendor will have to purchase for performance of this contract.

97.2 GST component loaded in Part 'B' of the estimate shall be added in each bill of the Vendors who opt for composition scheme and recovered.

97.3 In respect of those vendors, who do not opt for composition scheme, the GST component loaded in the estimate shall not be released to them with their bills. However, GST loaded in Part 'B' of the estimate shall be recovered and for the recovery made, a deduction certificate shall be issued, based on which they have to claim adjustment through their returns submitted to their respective assessing authorities.

98.4 Deleted

98.5 The vendor should produce a valid GST Clearance Certificate before the payment of the final bill; otherwise payment to the vendor will be withheld.

98.6 a) Deleted

b). **Deleted.**

99 The rates are liable to be revised and amended from time to time by the State Government, by notification in the 'Andhra Pradesh Gazette'. If the revised seigniorage fee is more than the above mentioned, the recovery from the vendor's bills is as per revised rates.

100(a) Supply of construction materials:

- i) The vendor has to make his own arrangements for procurements, supply and use of construction materials.
- ii) All materials so procured should confirm to the relevant specifications indicated in the bidding documents.
- iii) The vendor shall follow all regulations of the Department/Government of India in respect of import licenses etc., of the procurement of the materials is through imports and he shall be responsible for the payment of applicable duties and taxes, port clearances, inland transportation etc.
- iv) The vendor shall make his own arrangements for adequate storage of the materials.

TECHNICAL SPECIFICATIONS

[TO BE INCORPORATED AS PER REQUIREMENT OF THE WORK PUT TO TENDER DULY QUOTING THE RELEVANT SPECIFICATION NUMBER OF APSS. BSI Code No. , MORT&H, etc. STANDARD SPECIFICATION

1.0 DELETED:

- 1.1 DELETED.
- 1.2 DELETED.
- 1.3 DELETED.

2.0 DISCREPANCIES: DELETED

Note: The vendor should not execute any component of work without obtaining the working drawings. Any work done without drawings shall be at the vendor's responsibility only. Acceptance for such work will be at the discretion of the **Registrar Dr.B.R.Ambedkar University, Srikakulam.**

3.0 SECRECY CLAUSE:

The drawings and specifications made available to the tenderer shall exclusively be used on the work and they are retained from passing on each plan to any unauthorized hand either in parts or in full under the provisions of Section-3 and 5 of the official secrets Act 1923. Any violation in this regard will entail suitable action under appropriate clause or official secret Act 1923.

Name of work: Supply and Installation of Desktop Computers in Computer Center of Dr.B.R.Ambedkar University, Srikakulam

TECHNICAL SPECIFICATIONS OF WORK:

Item No. 1 Desktop Computer systems ---Quantity - 400 systems

Desktop Specifications

Processor	10th Generation core i5 - 10400, 12MB cache, 6 core , 12 Threads, 2.9 GHz
Chipset	Intel® B460 Chipset
RAM	8GB DDR4 @ 2666 MHz Expandable up to 64GB
Operating System	Windows 10 SL
Cabinet	Small Form Factor - 7.86 Liter or below/ Weight 5.28Kg or below
Wireless NW	Intel 802.11 bgn 1x1 + Bluetooth 4.2 or higher
HDD	1TB @ 7200 rpm SATA Hard Drive
Ports	1 RJ-45 port 10/100/1000 Mbps (rear)
	2 USB 2.0 Type-A ports (front)
	2 USB 3.2 Gen 1 Type-A port (front)
	2 USB 2.0 ports with Smart Power on (rear)
	2 USB 3.2 Gen 1 Type-A ports (rear)
	1 Audio Combo Jack (front)
	1 Line out
	1 VGA port
	1 HDMI port (rear)
Slots	1 PCIe x16 Gen 3 slot
	1PCIe x1 Gen 3 slot
	1 M.2 PCIe NVME SSD slot for storage
Security	TPM 2.0 Integrated in system board
Certification	EPEAT , Energy Star
Monitor	21.5" LED Monitor
Power Efficiency	200W 80% power efficient
Warranty	3 Years Onsite

BILL OF QUANTITIES

PREAMBLE

1. The Bill of Quantities shall be read in conjunction with the instructions to Tenderers, General and Special conditions of Contract Technical Specifications and Drawings.
2. The quantities given in the Bill of Quantities are estimated and provisional and are given to provide common basis for tendering. *The quantities here given are those upon which the lump sum tender cost of the work is based but they are subject to alterations, omissions, deductions or additions as provided for in the conditions of this contract and do not necessarily show the actual quantities of work to be done.* The basis of payment will be actual quantities of work ordered and carried out as measured by the Vendor and verified by the Engineer and valued at the estimate rate plus or minus tender percentage quoted in the Bill of Quantities where applicable, and otherwise at such rates and prices as the **Registrar Dr.B.R.Ambedkar University, Srikakulam** may fix within the terms of Contract.
3. The estimate rates in the Bill of Quantities shall, except in so-far as it is otherwise provided under the Contract include cost of all constructional material, labour, machinery, transportation, erection, maintenance, profit, taxes and duties together with all general risks, liabilities and obligations set out or implied in the Contract.
4. The plans enclosed with the tender are liable to be altered during execution of work as per necessity of site conditions. The Tender percentage quoted by the tenderer shall hold good for execution of work even with altered plans.
5. The whole cost of complying with the provisions of the Contract shall be included in the estimated rates for items provided in the Bill of Quantities and where no items are provided in the Bill of Quantities, their cost shall be deemed to be distributed among the estimate rates entered for the related items of work.
6. General directions and descriptions of work and materials are not necessarily repeated nor summarized in the Bill of Quantities. References to the relevant sections of the Contract documentation shall be made before entering estimate rate against each item in the Bill of Quantities.
7. The method of measurements of completed work for payment shall be in accordance with the relevant B.I.S. Codes & A. P. S. Specifications.
8. All items of work are to be executed as per the drawings / specifications supplied with the contract documents.

If there is any contradiction between the drawings and the text of the specifications, the later shall prevail.

9. The Tenderer should inspect and select the quarries of his choice before he quotes the tender percentage in the Schedule of Bill of Quantities and satisfy himself about the availability of required quantum of materials.
10. The quantum of measurement for all items of earthwork involving conveyance manually or by machinery shall be as assessed by level measurement. The measurements for the embankment will be for the consolidated banks only.
11.
 - a) The special attention of the tenderer is drawn to the conditions in the tender notices wherein reference has been made to the Andhra Pradesh Standard Specifications [APSS] and the Standard preliminary specifications containing therein. These preliminary specifications shall apply to the agreement to be entered into between the vendor and the Government of Andhra Pradesh and shall form an in-separable condition of the contract along with the estimate. All these documents taken together shall be deemed to form one contract and shall be complimentary to another.
 - b) The tenderer shall examine, closely the A.P.S.S. / MOST and also the standard preliminary specifications contained therein and sign the **Registrar Dr.B.R.Ambedkar University, Srikakulam's** office copy of the APSS / MOST and its addenda volume in token of such study before submitting his overall tender percentage which shall be for finished work in-situ. He shall also carefully study the drawings and additional specifications and all the documents, which form part of the agreement to be entered into by the successful tenderer. The APSS / MOST and other documents connected with contract such as estimate plans, specifications, can be seen on all working days in the office of the **Registrar Dr.B.R.Ambedkar University, Srikakulam**
 - c) The tenderers' attention is directed to requirements for materials under the clause 'materials and workmanship' in the preliminary specifications of APSS. Materials conforming to the Bureau of Indian Standards specifications, APSS etc., shall be used on the work and the tenderers shall quote his overall tender percentage accordingly.
12. The tenderer has to do his own testing of materials and satisfy himself that they conform to the specifications of respective I.S.I. Codes before tendering.
13. The defect liability period of contract in terms of GO Ms.No.12, T.R&B Dept., dt: 12.1.2003 is twenty four months.
14. If there is any contradiction between APSS / MOST and B.I.S. specifications, listed and detailed technical specifications, the latter shall prevail.
15. In case of a job for which specifications are not available with the Schedule or in APSS / MOST or B.I.S. code and are required to be prescribed, such work shall be carried out in accordance with the written instructions of the **Registrar Dr.B.R.Ambedkar University, Srikakulam.**

The vendor should quote his tender percentage keeping in view of the above aspects.

16. Additions and alternations by the Tenderer in the Schedule of quantities will disqualify the tender.
17. In the case of discrepancies between the written description of the item in the Schedule "A" and the detailed description in the specification of the same item, the latter shall be adopted.
18. The Unit rates noted below are those governing payment of extras or deductions for omissions according to the conditions or the contract as set forth in the preliminary specifications of the A.P. standard specifications and other conditions of specification of this contract.
19. It is to be expressly understood that the measured work is to be taken according to the actual quantities when in place and finished according to the drawings or as may be ordered from time to time by the University Engineer and the cost calculated by measurement or weight at their respective rates without any additional charge for any necessary or contingent works connected herewith. The Percentage Excess or less on ECV quoted are for works in situ and complete in every respect.
20. For all items of work in excess of the quantities indicated the rates payable for such excess quantities will be tendered rates i.e., estimate rates plus or minus tender percentage.
21. For all items of work, intermediate payment will be made provisionally as per relevant clause. Full-accepted agreement rates will be paid only after all the items of works are completed.
22. The vendor is bound to execute all supplemental works that are found essential incidental and inevitable during execution of main work.
23. The payment of rates for supplement items of work will be regulated as under Supplemental items directly deductible from similar items in the original agreement.

The rates shall be derived by adding to or subtracting from the agreement rate of such similar item the cost of the difference in the quantity of materials labour between the new items and similar items in the agreement worked out with reference to the schedule of rates adopted in the sanctioned estimate with which the tenders are compared.

- a) Similar items but the rates of which cannot be directly deducted from the original agreement.
- b) Purely new items which do not correspond to any item in the agreement. The rate of all such items shall be estimated rates plus or minus overall tender percentage.

24. ENTRUSTMENT OF ADDITIONAL ITEMS.

- a) Wherever additional items not contingent on the main work and outside the scope of original agreement are to be entrusted to the original vendor

dispensing with tenders and if the value of such items exceeds the limits up to which the officer is empowered to entrust works initially to vendor without calling for tenders approval of next higher authority shall be obtained. Entrustment of all such items on nomination shall be rates not exceeding the estimate rates.

- b) Entrustment of supplement items contingent on the main work will be authorized by the officers up to the monetary limits up to which they themselves are competent to accept items in the original agreement so long as the total amounts up to which they are competent to accept in an original agreement rates for such items shall be worked in accordance with the procedure prescribed in GO Ms.No.1493 PWD, dated: 25.10.1971 and as amended in Govt. Memo number 544 cod 72-22 dt: 6.7.1973.
- c) Entrustment of either the additional supplemental items shall be further subject to the provisions under Para 176(b) of APWD Code Viz., the items shall not be ordered by an officer on his own responsibility if the revised estimate or deviation statement providing for the same requires the sanction of higher authority.

Note: It may be noted that the term estimate rate used above means the rate in the sanctioned estimate with which the tender's compared or if no such rate is available in the estimate the rate derived will be with reference to the schedule of rates adopted in the sanctioned estimate with which tenders are compared.

BILL OF QUANTITIES

[Part-I]

NAME OF WORK: Supply and Installation of Desktop Computers in Computer Center,
Dr.B.R.Ambedkar University, Srikakulam

S.No	Approximate Quantity in figures/ words	Description of work	Specification No. / APSS / BIS / MOST	Unit In figures / words	Estimate Rate In figures / words	Amount in Rs.
		Separate sheets enclosed				

BILL OF QUANTITIES

Part-II

Details of Maximum amount reimbursable to the Vendor.

- 1) Towards Insurance premium : **NA**
- 2) Towards Technical agent charges : **NA**
- 3) Charges payable to M/S APTS, towards e-procurement corpus fund @ 0.04% of Estimate Contract value: **Rs 7959/-**-The Successful bidder will pay further fee @ 0.04% of ECV (Estimated contract value) i.e., **Rs 7959/-** payable to APTS to create a e-Procurement corpus fund to be administered by APTS.

The tenderers are eligible for reimbursement of amounts towards insurance, and engaging technical personnel not exceeding the amounts indicated above, subject to production of insurance policies, copies of appointment order & payment voucher for technical personnel etc., failing to comply with the above, reimbursement shall not be allowed but suitable penalty shall be imposed for not engaging technical personnel and the **Registrar Dr.B.R.Ambedkar University, Srikakulam** shall take insurance policy at the cost of Vendor duly deducting the premium from the Vendor bills. Vendor has to take the insurance policy in favour of the Department.

PRICE BID

[to be placed in the COVER -'B']

NAME OF WORK: Supply and Installation of Desktop Computers in Computer Center, Dr.B.R.Ambedkar University, Srikakulam

ESTIMATED CONTRACT VALUE (IN FIGURES & WORDS): **Rs. 1, 98, 98, 000/- (Rupees One Crore Ninety Eight Lakhs Ninety Eight Thousand only)**

I/We do hereby express my willingness to execute the aforesaid work as per the conditions, standards, specifications, rules, regulations, etc., stipulated in the tender documents at an overall tender percentage of% (in figures)(in words) **Excess/less** over estimated value **or** at Estimate rates.